

**HAMBLE-LE-RICE PARISH COUNCIL**

**MINUTES OF THE BURIAL GROUND COMMITTEE MEETING HELD ON  
MONDAY 14TH NOVEMBER 2016 AT THE ROY UNDERDOWN PAVILION,  
BARON ROAD, HAMBLE-LE-RICE AT 4pm**

**Present**

I Underdown - Chairman  
Cllr S Cohen  
Cllr S Schofield

**In Attendance**

J Symes – Assistant Clerk to the Council

**To Receive Apologies for Absence**

11/BG/16 All members of the Burial Ground Committee were present.

**Declaration of Interest**

12/BG/16 No interests were declared

**Public Session**

13/BG/16 No members of the public in attendance.

**To review the current the Burial Ground fees and charges and to consider any changes.**

14/BG/16 The Burial Ground Committee meeting was called to consider and review the charging structure for burials and ashes interments in the Parish Council cemetery to the rear of St Andrews Priory Church.

The fees had not been reviewed for several years and in many cases do not reflect the cost to the Parish Council of the administration or maintenance of the cemetery.

The Committee members had been furnished with details of the charging structure for surrounding parishes with the summons to the meeting.

**Fees and charges**

Burial Interment fee for persons over 12 years - it was agreed the present fee did not reflect the amount of administration involved or the preparation work by the Groundstaff.

The Chairman proposed and IT WAS RESOLVED to increase the fee to £150

Ashes interment fee – the members of the committee felt as ashes plots placed less pressure on the restricted space at the cemetery this should be reflected in the fee.

The Chairman proposed and IT WAS RESOLVED to increase the fee to £100

Chairman's signature .....

date.....

Headstone and tablet fees – It was agreed the present fee does not reflect the level of administration involved and the fees should be equalised as the administration time involved for headstones and is roughly equal.

The Chairman proposed and IT WAS RESOLVED to increase the fee to £100

Exclusive right of burial fee for over 12 years of age – It was felt the exclusive right is indicative of multiple interments and reduces the space pressure so it was felt the reviewed fee should reflect this.

The Chairman proposed and IT WAS RESOLVED to increase the fee to £225

Non parishioner interments – These are not normally allowed but there are rare occasions when special circumstances are considered by the Burial Ground Committee or the Council and the family of a person not actually living in the parish at the time of their death is given permission for interment in the cemetery.

These are very rare occurrences.

The Chairman proposed and IT WAS RESOLVED to double the standard interment fee if any such interments are granted by the Burial Ground Committee or the Council.

Persons residing outside the Parish at the time of death, in sheltered, care or nursing homes and hospitals are to be considered as a parishioner, if immediately prior to their removal thereto, they were residents within the civil parish of Hamble-le-Rice.

**Monuments and inscriptions**

Councillor Schofield proposed and IT WAS RESOLVED to amend the fees as follows:

- Small Wooden Cross £25
- Small Vase £25
- Additional Inscription £25
- Any soil or debris left by the sexton or stonemason in the Cemetery - £50

Councillor Schofield proposed and IT WAS RESOLVED that the existing fees of £124 to be rounded up to £125

The Committee recommended the fees were reviewed on an annual basis in future and all the Parish Council forms in respect of burials, ashes interments and memorials should be reviewed in the near future.

***The meeting closed at 4.45pm.***

Chairman's signature .....

date.....