

**Inaugural Asset Management Committee of the Parish Council will be held  
on Monday 19th June 2017 4.00pm**

**MINUTES**

1. Apologies for absence – Cllr Mrs. Philips and Cllr S Hand
2. Declaration of interest and approved dispensations – Those published in the register.
3. Public Session – none
4. Terms of reference for the Asset Management Committee – Members considered the proposed terms of reference and accepted them with the revisions shown in the attached version.

**COUNCIL TO APPROVE**

5. Forward Plan and Working Groups/ Task and Finish – the following Members were appointed to the groups identified. Council would be invited to nominate other interested members.
  - Signage in the village – Brand identity group to feedback into the Signage Group. – Cllr Woodall, Hughes and Philips
  - Signage in the village – responsibility and replacement – Groundstaff to feedback their assessment + Cllr Underdown.
  - Foreshore Users Group – schedule a discussion for the next meeting on what the issues might be, stakeholders and interested parties and timescale.

**COUNCIL TO NOMINATE**

6. Schedule of leases – list of leases was considered and it was agreed that it needed updating. Would be updated **CLERK.**
7. Asset Register –. Agreed that the list needed to be reviewed and update but was a useful source document. **CLERK**
8. Storage shed next steps – The Committee considered the paper regarding the request for a fuel container to be installed in the new shed. The committee expression concern and reservations about the safety aspects and wanted a further dialogue with Hampshire Fire and Rescue, more detail on other types of design that would minimize the footprint of the tank and also to confirm the usage of fuel over a month to ensure the correct size tank is purchased.  
**CLERK TO REPORT BACK**
9. Date of next meeting – TBA