

MINUTES OF THE ASSET MANAGEMENT COMMITTEETUESDAY 3<sup>rd</sup> APRIL 2018PRESENT:

Councillor Schofield, Thompson and Underdown (Chair)

Clerk, Head Groundsman

Apologies for absence were received from Councillor Cross and Woodall

RESOLVED ITEMS01. MINUTES

The last meeting of the Committee proposed by Cllr Underdown, seconded by Cllr Thompson and agreed.

02. PUBLIC PARTICIPATION  
No public representation03. DECLARATIONS OF INTEREST

Cllr Underdown – Foreshore and Dinghy Park

04. HAMBLE VILLAGE MEMORIAL HALL

The Clerk outlined the existing two agreements in place for the office accommodation and the car park and the ongoing review process. The Clerk also highlighted the recommendations from the furniture consultant about the limitations of the current arrangement in meeting the DDA requirements and the need for a wider unobstructed reception area. It was agreed that discussions should continue with the management and trustees.

On the renewal of the parking license it was agreed to approach the Hall about extending the usage of the space to include users of The Mercury and to reflect the siting of the porta cabin.

**It was proposed by Cllr Underdown and seconded by Cllr Schofield and RESOVLED TO**

- (1) Approach the HVMH to improve reception facilities compliant with DDA**
- (2) Explore of the use of the car park for users of The Mercury.**

05. TREE SURVEYS

Members noted the surveys and the role of grounds staff in dealing with a number of the actions. The sites would be re-inspected and any outstanding works notified to EBC for placing through their framework arrangement. The reports were welcomed and noted.

06. EE LICENSE

The clerk highlighted the impact of the new telecoms regulations in terms of the existing project and the likely reduction in fee income if the matter proceeds. Members noted progress.

07. VALUATION OF LEASE

An email from the Valuation Office was circulated setting out the process and potential cost of a valuation exercise on the Beach Hut Café. The Clerk highlighted the difficulties on appointing a Chartered Surveyor and although the cost was high felt that appointment of a government agency would give comfort that the process was being handled appropriately.

**It was proposed by Cllr Thompson and seconded by Cllr Schofield and RESOVLED TO**

- (1) Appoint the Valuation Office to reassess the value of the Beach Hut Café as a midterm review taking account of the recent changes to the lease conditions. The cost of the work is estimated at £2,400 plus VAT. If negotiations are required it will be charged at a rate of £95 per hour plus VAT.**

08. HAMBLE LANE BENCH

To note progress with its replacement once other benches are removed.

09. ASSET REGISTER

The Clerk highlighted the need to update the AR with this year's updates. A list of new acquisitions and those items that have been removed from the register will be included at Council. Agreed a process for the disposal of surplus grounds equipment (see 12 below). The changes would then be added to the master document.

10. FORESHORE

The minutes of the DPWG were noted and the committee was updated on a number of issues including the lead in time for the replacement ladder of upto 16 weeks..

**It was proposed by Cllr Thompson and seconded by Cllr Schofield and RESOVLED TO**

- (1) Accept the quote provided by Walcon Marine Ltd for the re[placement of the ladder on the Southern Quay at a cost of £2,800 + Vat.**

11. TOURNAMENTS

The Clerk highlighted the two proposed tournaments scheduled for later in the summer and the terms agreed. It was decided to use this as the benchmark for future events and to actively promote the site based on these costs/conditions.

12. BARLETTS FIELD PLAY REPLACEMENT

A further proposal was pending from a supplier and a programme for the consultation was needed. The aim should be from the consultation to be able to work up a specification that could then be used for tendering. This would include aspects such as the post installation inspection, financial security etc.

13. DISPOSALS

The Head Groundsman highlighted the offer for the sit on mower of £4,000 from TH White. It was agreed to accept this and to sell the other equipment by sealed bids.

**It was proposed by Cllr Underdown and seconded by Cllr Thompson and RESOVLED TO**

**(1) Sell the sit on mower model HR3300T to T H White for £4,000.**

**(2) Dispose of the other equipment by sealed bids**

14. ELECTRICAL WORKS – MESS ROOM

Agreed the works to install additional charging points in the mess room and accept the quote from P&R Electricals.

**It was proposed by Cllr Thompson and seconded by Cllr Schofield and RESOVLED TO**

**(1) For accept the quote for works from P&R Electrical Services for the sum of £251.23 + VAT**

Meeting closed 11:55am