

## HAMBLE PARISH COUNCIL

**MEETING** ASSET MANAGEMENT COMMITTEE MINUTES  
**VENUE** The Mercury, Hamble  
**DATE** Tuesday 04.12 2018  
**TIME** 8.30am

**PRESENT** Councillors: Schofield (Chair), Dajka, Cohen and Cross  
Deputy Clerk  
Clerk arrived at 8.40am  
Apologies:  
Members of the public: 0

1.

- a. **Apologies for absence**  
Councillors Underdown and Thompson
- b. **Declarations of Interest in items on the agenda and dispensations**  
None
- c. **Minutes of Asset Management Committee 04.09.2018**

Proposed: Cllr Schofield

Seconded: Cllr Cohen

**RESOLVED:** that the minutes of the meetings were approved and signed by the Chair.

2. **Public Participation**

None

3. **Donkey Derby Field 2019**

The supporting paper was attached setting out the requests for use of the Donkey Derby Field 2019. Members were asked to prioritise requests based on 9 days for community events and a further 10 for other activities. Given the level of demand it was agreed that there would need to be cooperation between organisations to ensure that all activities could be assisted.

Proposed: Cllr Schofield      Seconded: Cllr Cohen

**Recommendation to Council: Agree the allocation set out in the table (appendix 1) for the use of the Donkey Derby Field in 2019.**

4. **St Andrewes Cemetery**

The Committee considered the papers prepared by the Deputy Clerk which covered the draft cemetery Regulations, Draft memorial Regulations, Burial Policy, Guidance for families, implementation of burial rights and the proposed fees and charges related to the cemetery from 2019. Changes were requested which were to be considered by a task and finish group following the meeting.

Proposed: Cllr Dajka

Seconded: Cllr Cross

**Recommendation to Council: Agree the policies related to the Cemetery including the fees for 2019**

5. **Budget**

The Clerk took the Committee through the current earmarked reserves that related to the committee.

Proposed : Cllr Dajka

Seconded: Cross

**Recommend to Council the following ear marked reserves for the 2019/20 budget:**

|  |   |  |
|--|---|--|
| <b>Footways in the Cemetery</b>                | <b>Community pay back + materials and groundstaff</b>   | <b>£4000</b>   |
| <b>Reserve fund for burial capping</b>         | <b>This is a fund to cover potential future liabilities arising from insufficiently dug graves creating the need for capping.</b> | <b>£3000</b>   |
| <b>Renewals fund</b>                           | <b>Reoccurring contribution needed each year to ensure that replacement renewals funded over several years</b>                    | <b>£15000pa</b>  |
| <b>Vision for the Foreshore</b>                | <b>Reduce the earmark reserve for RUP/Mount Pleasant to enable some design consultancy for the Foreshore.</b>                     | <b>£4000</b>   |
| <b>Replacement Play area at Mount Pleasant</b> | <b>Bring forward as a stand-alone project</b>   | <b>£50000 2019/2020<br/>£50000 2020/2021<br/>£30,000 from grants etc</b> |
| <b>Total</b>                                   |   | <b>£72000 2019/20<br/>£65000 2020/21</b>                                 |

### **Exempt Business**

Proposed: Cllr Cohen

Seconded: Cllr Schofield

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1 March 2006.

It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

#### **6. Approved minutes of 6<sup>th</sup> November 2019**

Proposed: Dakja

Seconded: Cohen

**Approve and sign the minutes of the previous meeting**

**Appendix 1: Donkey Derby Field and Foreshore Facilities Allocations 2019**

| Organisation                      | Event                                 | No Days   | Com Days | Other     | FS | FS CP | DDF | DP  | Jan | Feb | Mar       | Apr | May | June  | July | Aug | Sep | Oct | Nov | Dec |
|-----------------------------------|---------------------------------------|-----------|----------|-----------|----|-------|-----|-----|-----|-----|-----------|-----|-----|-------|------|-----|-----|-----|-----|-----|
| AQ & Art Fairs                    | Brocant and Marine Memorabilia Market | 2         | 2        |           | X  | X     | X   | X   |     |     |           |     |     | 1     |      |     | 28  |     |     |     |
| Britannia                         | Round the Island Race                 | 3         |          | 3         |    |       | X   |     |     |     |           |     |     | 28-30 |      |     |     |     |     |     |
| Hamble River Raid + HRSC Open Day | Hamble River Raid                     | 1         | 1        |           | X  | X     | X   |     |     |     |           |     | 18  |       |      |     |     |     |     |     |
| Hampshire Farmers Markets         | Hampshire Farmers Market              | 1         | 1        |           |    | X     | X   |     |     |     |           |     | ?   |       |      |     |     |     |     |     |
| HRSC                              | SUP For Cancer                        | 1         | 1        |           |    |       | X   | X   |     |     |           |     |     |       | 7    |     |     |     |     |     |
| HRSC                              | Open Day                              | 1         | 1        |           |    |       | X   | X   |     |     |           |     | 18  |       |      |     |     |     |     |     |
| HRSC                              | Centenary Regatta                     | 3         |          | 3         |    |       | X   | X** |     |     |           |     |     | 7-9   |      |     |     |     |     |     |
| HRSC                              | Founders Day                          | 1         |          | 1         |    |       | X   |     |     |     |           |     |     |       |      | 6   |     |     |     |     |
| HRSC                              | Hamble Warming Pan & JRN Warming Pan  | 3         |          | 3         |    |       | X   | X   |     |     | 9, 10, 23 |     |     |       |      |     |     |     |     |     |
| HRSC                              | Womens Open Keel Boat Champs          | 2         |          | 2         |    |       | X   |     |     |     |           |     |     | 2-3   |      |     |     |     |     |     |
| Marketing Collective              | Hamble Valley Festival of Food 2019   | 1         | 1        |           | X  | X     | X   | X   |     |     |           |     |     |       |      |     | 7   |     |     |     |
| RSYC Ladies Committee             | Christmas Fayre                       | 1         | 1        |           |    |       | X   |     |     |     |           |     |     |       |      |     |     |     | 2   |     |
|                                   |                                       | <b>20</b> | <b>8</b> | <b>12</b> |    |       |     |     |     |     |           |     |     |       |      |     |     |     |     |     |

Need to agree with the River Raid who will hold the Field

Low demand weekend so see if either RUP or other clubs can assist

|      |                          |           |          |           |   |    |   |  |  |  |  |  |  |       |       |         |       |               |  |  |
|------|--------------------------|-----------|----------|-----------|---|----|---|--|--|--|--|--|--|-------|-------|---------|-------|---------------|--|--|
| HRSC | HYS Hamble Winter Series | 4         |          | 4         |   |    | X |  |  |  |  |  |  |       |       |         |       | 6, 13, 20, 28 |  |  |
| RSYC | June Sailing Regatta     | 3         |          | 3         |   | X* | X |  |  |  |  |  |  | 14-16 |       |         |       |               |  |  |
| RSYC | Splash Week              | 2         |          | 2         |   |    | X |  |  |  |  |  |  |       |       | 25 & 31 |       |               |  |  |
| RSYC | Hamble Classics Sailing  | 3         |          | 3         |   |    | X |  |  |  |  |  |  |       |       |         | 20-22 |               |  |  |
| RSYC | J Cup                    | 5         |          | 5         | X |    | X |  |  |  |  |  |  |       | 17-21 |         |       |               |  |  |
|      |                          | <b>17</b> | <b>0</b> | <b>17</b> |   |    |   |  |  |  |  |  |  |       |       |         |       |               |  |  |

Low demand weekend so see if either RUP or other clubs can assist

agree subject to assisting HRSC

\*as an alternative option

\*\*8th June Only

FS= Foreshore, FS CP= Foreshore Car Park, DDF= Donkey Derby Field, DP= Dinghy Park

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Page 3 of 3