

# **MINUTES OF THE BURIAL GROUND COMMITTEE MEETING**

held at 8.30 AM ON MONDAY, 30th April 2018  
at MEMORIAL HALL, HIGH STREET, HAMBLE LE RICE

Present:

Cllr Schofield (Chair)  
Cllr Beach  
Cllr Underdown

In Attendance:

J Symes (Assistant Clerk)

---

## **01. PREVIOUS MINUTES**

There were no previous Minutes for signature

## **02. APOLOGIES FOR ABSENCE**

There were no apologies for absence

## **03. DECLARATIONS OF INTEREST**

No interests were declared

## **04. PUBLIC PARTICIPATION**

Two members of the public attended the meeting.

A member of the public asked if the committee had been able to consider the additional information submitted in support of a burial application relating to a former parishioner. The urgency of the situation was stressed

The Chair explained the Committee's process and confirmed the decision would be communicated later that day.

(2 members of the public left the meeting)

## **05. COMPOST BINS & WATER BUTT**

A report compiled by the Head Groundsman had been submitted with the agenda papers. The recommend 220L woodgrain water butt and beehive style compost bin were approved by the Committee. It was agreed that the optimum site for the water butt would utilise the downpipe on the side wall of the Priory Centre (behind the bar area). One of the compost bins could be located alongside the water butt, with a waste bin alongside. A further compost bin may be needed, perhaps next to the Parish Council noticeboard in the rear cemetery.

It was RESOLVED to approach representatives of The Priory Centre Trustees for their approval and agreement.

## **06. BIRD BATH**

Members noted the report and recommendation. It was agreed Portland was the most suitable colour.

Possible locations were discussed and it was suggested the Grounds Team should be consulted for advice.

Chairman's Signature: ..... Date: .....

It is recognised that the location may have to be reviewed if birds don't appear to be using the bird bath

It was RESOLVED to

1. Check with the manufacturer how many pieces the birdbath was delivered in ~~one~~ piece
2. Ascertain if there is any scope for an inscription to be added
3. Seek advice from the Grounds Team regarding the best position

## **07. REVIEW OF CURRENT POLICY ON NON PARISHIONERS**

Members were asked to consider if the current policy continues to be appropriate in cases where applications are received for burial of former parishioners. The current policy refers to exceptional circumstances but provides no further guidance for Officers, applicants or committee members.

It was agreed that applications would not be approved where the deceased has never lived within Hamble parish.

The factors that Members felt should be considered as guidance in respect of exceptional applications from former parishioners are:

- Substantial, voluntary community service prior to leaving the village (at least 10 years)
- Remaining within a certain distance from Hamble (moved within Hound or Bursledon parishes) and remaining very active in the Hamble village community, despite being non-resident
- Immediate family members currently living in Hamble parish
- Re-opening existing burial/ashes plot

Applicants would need to satisfy more than one of the criteria. However, these factors will not be considered in isolation and there may be other exceptional circumstances attributable to specific individuals. Each application will be considered on its individual merits. Corroboration of information to support exceptional applications will be required.

IT WAS RESOLVED to update the current policy to include the above guidelines for exceptional circumstances in which former parishioners **MAY** be considered for interment in the parish Cemetery

## **08. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

Chairman's Signature: ..... Date: .....