

**MINUTES OF MEETING OF HAMBLE LE RICE PARISH COUNCIL HELD
7PM ON 13th May 2019 AT THE MERCURY, HIGH STREET, HAMBLE LE RICE**

PRESENT: Councillors:, S Schofield (Chair); P Beach; J Dajka; S Hand; D Rolfe; T Ryan; A Thompson and I Underdown.
Clerk and Deputy Clerk

Members of the Public: Two members of the public were in attendance

Minute reference for the meeting: 13.05.19 + item number

1. Election of Chair

Proposed Cllr Ryan Seconded Cllr Thompson

It was resolved that Cllr Hand is elected Chair of the Council for the municipal year 2019-20

2. Receive the Declaration of Acceptance of Office by the Chair

Cllr Hand signed the Declaration of Acceptance of Office as the Chair of the Parish Council for the municipal year 2019-20.

Cllr Hand thanked Cllrs Cohen and Schofield for their service as Chair and Vice Chair respectively over the past year.

3. Public Participation

A member of the public asked about the position of the Neighbourhood Plan. They stated that most residents were concerned about possible further development and traffic/congestion.

The Chair explained the difference between the Local Plan, Neighbourhood Plan and the Working Group set up by the Parish Council and the process for taking it further. The member of the public offered their assistance should a Steering Committee be formed to progress a Neighbourhood Plan.

The first member of the public then left the meeting.

4. Welcome

4a. Apologies for Absence: Cllrs Cohen and Cross
Cllrs Airey, House and Manning (EBC)

4b. Declarations of Interest and Approved Dispensations:

Dispensations in respect of:
Dinghy Park – Cllrs Underdown and Hand.

4c. Approval of Minutes for previous Meeting.

Proposed Cllr Underdown Seconded Cllr Ryan

It was resolved to agree the Minutes of the 8th April 2019

The minutes were signed by the Chair

5. Election of Vice-Chair

Proposed Cllr Schofield Seconded Cllr Ryan

It was resolved that Cllr Cohen is elected Vice-Chair of the Council for the municipal year 2019-20.

6. Governance Review

Signed: _____

Date: _____

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6a. Membership of Committees, Working Parties and external organisations for the municipal year (2019-20)

The following changes were agreed:

Cllr Dajka to come off of the Resources Working Group

Cllr Underdown to be added to Footpaths Working Group

Former Councillors to be removed.

Cllr Hand to be added to the Asset Management Committee (AMC).

6b. Nominees to external organisations for the municipal year (2019-20)

Henville Trust

Cllr Underdown for the term 2018-2022

Hamble Village Memorial Hall

Cllr Dajka to step down.

Hamble River Valley Forum

Cllrs Underdown and Cohen.

Hamble River Estuary Partnership

Cllr Underdown

Youth Options

None

Local Area Committee Team Meeting

Chair

Local Area Committee

Lead Committee Chair

Proposed Cllr Schofield Seconded Cllr Dajka

It was resolved that the Council accept the structure of Committees, Working Parties, Groups and external bodies, as set out in the paper for the municipal year 2019-20. It will be reviewed in July when the two councillor vacancies are filled.

6c. The Dates and times of meetings

Request that the Clerk clarifies if the Annual Parish Meeting can be held during Purdah in 2019/20.

Proposed Cllr Underdown Seconded Cllr Hand

It was resolved that the proposed meeting dates be accepted

6d. Media Policy

6e. Customer Complaints Policy

6f. Equality Statement

6g. Asset Register – Insurance value of £1,341,231.99

6h. Insurance Cover – from 1st June 2019, at a cost of £5,939.34

6i. Financial Regulations

Items 6d – 6h were

Proposed Cllr Underdown

Seconded Cllr Schofield

It was resolved that the policies listed 6d – 6i having been reviewed, were adopted for the municipal year 2019-20.

Standing Orders had been reviewed at the previous Council meeting on the 10th April 2019.

7. Resignations of Grant Woodall and Iain James from the Council

Mr Grant Woodall and Mr Iain James have resigned from the Parish Council.

The Parish Council NOTED these resignations.

COMMITTEES AND OTHER MEETINGS

8. Issues arising from the Planning Committee 22nd April 2019

The letter to Eastleigh Borough Council from the Clerk regarding the Local Plan Policy 155 & 156 Open Spaces was noted. The Senior Planning Officer at EBC had indicated that he was unlikely to attend a meeting or site visit regarding the recent decision to allow a pontoon which the Parish Council feels is contrary to previous planning policy. He agreed to respond to the letter, confirming his reasoning for the decision and to reassure Council about the policy going forward.

9. Recommendations and Issues arising from the AMC

9a. Membership of the working parties

Proposed Cllr Schofield Seconded Cllr Underdown

It was Resolved that Membership of Working Groups was noted and accepted

9b. Appointment of Planning for Real Consultants for Mount Pleasant

The Clerk explained the recommendation approved by the AMC.

Proposed Cllr Underdown Seconded Cllr Schofield

It was recommended to Council to approve the appointment of Planning for Real up to a cost not exceeding £10,000 to undertake community engagement on future proposals for Mount Pleasant.

9c. Reinstatement of Barrier to footpath 15 on the Foreshore

The Clerk explained the rationale behind the decision to reinstate the barrier to restrict the speed of vehicles using footpath 15. The intention is not to lock the barrier at the moment but to slow vehicles down. A consultation process will be undertaken to seek the views of nearby stakeholders.

Proposed Cllr Schofield Seconded Cllr Underdown

It was recommended to Council that the barrier on footpath 15 on the Foreshore will be reinstated for a trial period following consultation with local stakeholders.

10. Verbal feedback from Working Groups

10a. Street Signage: Cllr Thompson advised investigations in to best practice have been completed but expert advice will probably be necessary and he will take this to next Planning Committee meeting.

10b. Information Boards: Nothing to report

10c. Logo: Cllr Beach suggests a typographical solution may be best for speed. It was suggested that 'le Rice' is dropped from the Parish Council title and all documents. Several designs will be brought to the Council for consideration.

10d. Neighbourhood Planning: This issue was covered during the public session.

COMMUNITY

11. Update on matters raised by Parishioners

11a. 20 is Plenty Speed Restriction: - The Planning Committee considered this suggestion but felt it was not something the Council could take this forward at this time.

The signage group was asked to include the one-way sign from Rope Walk to High Street as it felt that this is not clear and visitors in particular may be confused and drive against the one way.

11b. Defibrillator on a Public Building:- The Clerk has explored the possibility of a grant from the British Heart Foundation however there are none available at this time. Some models recommend that a group of people, around 12, should be trained in its correct use.

Cllr Ryan will check the locations of defibs in the village and when they are publicly available. The details of locations and contact details will be compiled for publication.

12. Feedback on Letters Received from EBC regarding

The last member of public left the meeting at 20:20

12a. Coronation Parade: The Clerk read out the letter from EBC.

Cllr Rolfe put forward a suggestion to alter the railing outside the Post Office to improve access. This would be fed back to EBC.

12b. Public Spaces Protection Order: The contents of the letter were noted. The Police obtained a Dispersal Order during the last public holiday, this is not an ideal solution but at the moment this seems to be the only solution available.

Proposed: Cllr Dajka Seconded: Cllr Ryan

It was resolved that the Clerk should write to the police thanking them for their action in using the Dispersal Order. It was also agreed that a letter will be sent to EBC asking for a full response to the issues raised in the Council's previous letter under a Freedom of Information request.

12c. The Mercury:

The continuing operational issues were discussed. The Clerk was asked to write to EBC inviting a representative to attend the next Council meeting to outline possible solutions to the current issues.

13. Planning Application

H/19/85335 – 2 Beech Gardens, Hamble, SO31 4LF
Single Storey side and rear extension and front porch

The Council decided not to comment on this application.

OTHER ITEMS

14. Work Programme for 2019/20

The Clerk has begun this work and will bring to the Council shortly.

15. Clerks Report

Cemex: It was agreed to appoint specialist advice to help HPC respond to the consultation and ultimately the planning application. It was agreed to not follow Financial Standing orders

Signed: _____

Date: _____

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given the work already carried out by WYG on the highways issues which would form an integral part of our subsequent response.

Proposed: Cllr Underdown

Seconded Cllr Dajka

It was resolved to appoint WYG to provide consultancy advice up to £5,000.

D-Day Commemorations: The Clerk updated the Council on the plans

Mercury Old Boys Association request to hold funds in Trust: The Clerk explained the legal advice.

Proposed: Cllr Rolfe

Seconded: Cllr Hand

It was resolved that the request to set up a Trust to manage the Mercury Old Boys Association funds could not be taken forward by the Parish Council.

FINANCE & PAYMENTS

16. Annual Governance and Accountability Return

Council NOTED the process

17a. Petty Cash reports and reconciliations:

March £87.33 April £36.55

Bank Statements and reconciliations:

March £15,050.86 April £132,118.24

17b. Authorisation of Schedule of payments

These were approved and signed by Cllr Rolfe.

17c. Income & Expenditure

The bank statements and reconciliations were signed by Cllr Rolfe.

Proposed Cllr Schofield

Seconded Cllr Ryan

It was resolved to approve the petty cash and bank statements reconciliations for March 2019 and April 2019 as well as the list of income and expenditure including the list of payments.

EXEMPT BUSINESS

18. Exempt Business To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed Cllr Underdown

Seconded Cllr Thompson

It was resolved that in view of the confidential nature of the business to be discussed the public and press be excluded.

9:05 moved to Exempt Business.

The items to be discussed were (19) Approve exempt minutes and (20) Lease/License Negotiations