

HAMBLE-LE-RICE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 12th JUNE 2017 AT THE ROY UNDERDOWN PAVILION,
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM**

Present

Cllr S Cohen – Chairman
Cllr S Schofield – Vice Chairman
Cllr P Beach
Cllr M Cross
Cllr S Hand
Cllr I James
Cllr D Rolfe
Cllr I Underdown
Cllr G Woodall

In Attendance

Mrs A Jobling – Clerk to the Council
Mrs J Panakis – Minutes Secretary
4 Representatives of GE Aviation

To Receive Apologies for Absence

227/61/17 Apologies had been received from Cllr T Hughes, Cllr D Phillips, Cllr C Palmer and Mrs J Symes, Assistant Clerk to the Council.

Declaration of Interest

228/61/17 Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park, and the River Hamble. Cllr Cross declared an interest in planning. Cllr Hand declared dispensations relating to the Foreshore and Dinghy Park and membership of the Royal Southern Yacht Club. Cllr Beach declared a dispensation regarding the Foreshore and Dinghy Park. Cllr Cohen declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr James declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Woodall declared a dispensation relating to membership of the Royal Southern Yacht Club.

To Accept the Minutes of the Council Meeting held on 22nd May 2017

229/61/17 An amendment was agreed to Item 213/52/17 - this item was seconded by Cllr Phillips not Cllr Rolfe as recorded. The Minutes will be altered accordingly. **CLERK**

To Accept the Exempt Minutes of the Council Meeting held on 22nd May 2017

230/61/17 Cllr Underdown proposed, Cllr Schofield seconded and all agreed and IT WAS RESOLVED that the Exempt Minutes of the Council Meeting held on 22nd May were accepted as a true record and signed by the Chairman.

Chairman's signature

date.....

To Accept the Exempt Minutes of the Council Meeting held on 8th May 2017

231/61/17 Cllr Schofield proposed, Cllr Underdown seconded, Cllr Hand abstained as he was not present at this meeting, the majority agreed, and IT WAS RESOLVED that the Exempt Minutes of the Council Meeting held on 8th May were accepted as a true record and signed by the Chairman.

Public Session

232/61/17 There were no members of public present.

Community and Partnership

233/61/17 Relocation of GE Sports Facilities: Presentation by Darren Wright (GE Aviation and Site Investments Lead); Tom Burnage (Cushman and Wakefield, Sports Search Lead); Jamie Wallace CgMs, Planning Consultant); Andreas Markides (Markides Associates, Transport Consultants) and Philip Rowland (GE Aviation). A booklet was circulated to all Councillors prepared by Cushman and Wakefield. Following the presentation Councillors asked a range of questions about possible proposals and the impact of them on the community and the sports groups. With regard to finding new locations for current users of GE's sports facilities, the Council were concerned that the majority of alternative facilities earmarked were already used to capacity, and the Council's own facilities were insufficient for certain league players. GE would be consulting the public about their outline planning application, but as yet no dates have been set for this. When arranged, GE would notify the Parish Council.

234/61/17 Community Consultation: Cllr Woodall reported that the consultation would be launched on Monday 19th June and would run until 21st July. Copies of the questionnaire were circulated: this comprised of 20 questions and space for some free narrative. The form could also be completed via Facebook or the Web site. In addition to engaging with the Community, visitor comments would also be sought through interviews, to ascertain why people visit Hamble. Would be scheduled over a couple of weekends. A survey response of 10-15% was hoped for, covering a wide demographic of the local community of all ages, visitors and the business community. Results would be collated and presented to the Council in September. Cllr Schofield and James agreed to join the existing members of the Neighbourhood Plan Working Group to consider the findings during August.

To Consider any Planning Applications

235/61/17 *F/17/80469 26 Cirrus Gardens, Hamble-Le-Rice, Southampton SO31 4RH – two storey side extension.*

Cllr Underdown proposed, Cllr Woodall seconded, Cllr Cross abstained, the majority agreed and IT WAS RESOLVED that the decision be left to the officers. **CLERK**

236/61/17 *C/17/80613 Demolition of existing single storey commercial premises and replacement with two-storey mixed use building comprising of ground floor community facility and 2 No self-contained flats on first floor, St Andrews Buildings, High Street, Hamble-Le-Rice SO31 4JE.*

Cllr Hand proposed, Cllr Underdown seconded, Cllr Cross abstained, the majority agreed and IT WAS RESOLVED that Hamble-Le-Rice Parish Council supported the application but would

Chairman's signature

date.....

requested that the internal structure of the building maintained maximum flexibility to accommodate users requirements. **CLERK**

Parish Council Assets

237/61/17 Dinghy Park Breach of Regulations: This issue had been discussed at a previous Parish Council meeting. As instructed the owner of the dinghy had been contacted, but no response had been forthcoming. Cllr Schofield proposed, Cllr Rolfe seconded, all agreed and IT WAS RESOLVED that the Council would escalate and execute their disposal procedure. **CLERK**

Finance and Governance

238/61/17 Clerk's Report for the End of Year Return: This was noted.

239/61/17 Internal Audit Recommendation and Action Plan: Cllr Underdown proposed, Cllr Schofield seconded, all agreed and IT WAS RESOLVED that this Plan be approved. **CLERK**

240/61/17 Annual Governance Statement Section 1: The Chairman read out all the statements in Section 1 of the document concerning internal control, all 8 items were agreed as correct, the 9th is not applicable to Hamble-Le-Rice Parish Council. Cllr Underdown proposed, Cllr Schofield seconded, all agreed and IT WAS RESOLVED that the statements in Section 1 of the Annual Governance Statement were a true record. This was then signed by the Chairman. **CLERK**

241/61/17 Annual Governance Statement Section 2: The Clerk explained that this document had been prepared before the interest statement on the Loan Account at Eastleigh Borough Council had been received. As a consequence the figures had to be reproduced by the Auditor. Cllr Schofield proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED that the statements in Section 2 of the Annual Governance Statement were a true record. **CLERK**

242/61/17 End of Year Return – Intermediate Review Questionnaire: This document is required as the Parish Council have income or expenditure in excess of £200,000 pa, and has to be published by 24th June. Cllr Schofield and the Clerk will complete this document and submit it as required.

243/61/17 Petty Cash Reconciliation Report: This had previously been reconciled and signed off by the Chairman. This was noted.

244/61/17 Bank Reconciliation Report: This was agreed and signed by the Chairman.

245/61/17 Orders for Payment: Cllr Cohen attended the office and cross referenced all invoices and direct debits: some accounting anomalies were identified and these were explained. The Clerk said that this had been a time consuming exercise and suggested that the Councillors rotated the job on a weekly, rather than monthly, basis. Cllr Schofield volunteered to attend the office on Monday 19th June and Cllr James on Monday 26th June for this. Cllr Underdown proposed, Cllr Woodall seconded, all agreed and IT WAS RESOLVED that the orders for payment were approved. **CLERK**

Chairman's signature

date.....

246/61/17 Budget Monitoring: Information would be presented to the next finance meeting of the Council on the 10th July 2017 **CLERK.**
Managing Council Business

247/61/17 Changes in the format of the Parish Council meetings have been advised by the new Auditor, in particular that full minuting of discussions on topics brought before the Council is unnecessary, especially now that fully researched reports on agenda topics are presented to meetings by the Clerk.

Cllr Hand proposed, Cllr James seconded, all agreed and IT WAS RESOLVED that the minutes would still contain a small summary of discussions along with any decision made.
CLERK

Update Reports

248/61/17 Forward Plan: The forward plan is designed to inform all Councillors of upcoming topics for Council meetings. This will give Councillors the opportunity to request agenda items for meetings. In addition a number of working parties, committees and task and finish groups have now been set up and a complete record of their meetings is necessary. Forward plans can also be displayed on the Parish notice boards which will inform residents of subjects being dealt with by the Parish Council.

224/52/16 Coronation Parade: Inve4stigatory trial pits begin on Monday 19th June.

52/21/15 Hamble Lifeboat: The Clerk reported that correspondence was awaited. The toilets have opened without incident and arrangements established with staff to service them.

477/111/16 CPF Storage Building Project: The building has been taken over - further internal work is required to make it appropriate for use.

249/61/17 Correspondence from Eastleigh Borough Council – Planning Inquiry: This refers to Mallards Road, Bursledon. Although outside Hamble Parish Council boundary the development will have a significant impact on the village in terms of road congestion. Consequently it is important for Hamble Parish Council to make representation at the inquiry. The Council have already objected to the planning application. The inquiry is at 10 am on Tuesday, 20th June: the Clerk would attend.
CLERK

250/61/17 Other Correspondence: This was noted.

The meeting closed at 9.29 pm