

**MINUTES OF MEETING OF HAMBLE LE RICE PARISH COUNCIL HELD
7PM ON 10th June 2019 AT THE MERCURY, HIGH STREET, HAMBLE LE RICE**

PRESENT: Councillors: S Hand (Chair); S Cohen (Vice-Chair); M Cross; J Dajka; D Rolfe; T Ryan; S Schofield; A Thompson; and I Underdown.
Clerk and Deputy Clerk

Members of the Public: Two co-option candidates in attendance and PCSO Hannah Jeffcoat + colleague

Minute reference for the meeting: 10.06.19 + item number

1. Welcome

1a. Apologies for Absence: Cllrs Airey, Manning and House - Cllr Beach expected to arrive later.

1b. Declarations of Interest and Approved Dispensations:

Dispensations in respect of:
Dinghy Park – Cllrs Underdown and Hand.

1c. Approval of Minutes for previous Meeting.

Proposed: Cllr Underdown Seconded: Cllr Ryan

It was resolved to agree the Minutes of the 13th May 2019

The minutes were signed by the Chair

2. Public Participation

No members of the public spoke during the public session.

3. Appointment of Two Co-optees

Prior to the meeting one candidate withdrew and another gave apologies as they couldn't attend. The remaining candidates were given the opportunity to expand on their application and were asked if there were any particular issues they wanted to deal with. Each was asked: what challenges they felt the village faced? What specific skills they could use to help the Council? And whether they belonged to any clubs?

EXEMPT BUSINESS

16. Exempt Business - Discussion on Candidates for Councillor Vacancies To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed: Cllr Hand Seconded: Cllr Underdown

It was resolved that in view of the confidential nature of the business to be discussed the public and press be excluded.

19.21 moved to Exempt Business to discuss and vote on the three candidates.

19.36 moved back to public meeting

Proposed: Cllr Hand Seconded: Cllr Underdown

It was resolved to appoint Trevor Dann and Joanne Nesbit-Bell as co-optees onto the Council to fill the two vacancies.

Signed: _____

Date: _____

The Chair moved to Item 9

Item 9 Crime and Safety Update including the Freedom of Information request linked to the PSPO

PC Hannah Jeffcoat gave an overview of the current local policing priorities.

Cllr Underdown formally thanked the police for the work at the Foreshore over the Easter holiday period.

PC Jeffcoat advised that taking photographs or videos, if safe to do so, is very helpful and should be shared with the police but should not be posted on social media as this undermines prosecutions or policing strategy.

The Borough Council has been asked to advise how the Freedom of Information request can be met for free as detailed in its own online advice. The Clerk was asked to amend the request accordingly so that it can be met free

COMMITTEES AND OTHER MEETINGS

4a. Issues from the Planning Committee: Policy 156 OS Update

To date there has been no response to the letters submitted by the Clerk on behalf of the Council

Cllr Hand advised that the latest indications were that the GE Aviation application was scheduled due to go to the Local Area Committee on 27th June with the officer report being published on the 20th June. Attendance and representations at the meeting will be agreed at the at the Planning Committee meeting on 24th June 2019.

5. Feedback from Working Groups

5a. Street Signage

Cllr Thompson advised discussion document completed and will go to Planning Committee on 24th June 2019.

5b. Information Boards

Cllr Cohen has completed preliminary fact finding and expects to produce a report for the next meeting.

5c. Logo Three possible recommendations were presented for the Council's consideration.

It was resolved to proceed with option A in a dark blue.

Examples of different colour blues will be produced and circulated for approval

5d. Neighbourhood Planning

The Group will come back with proposals for the next Council meeting.

The Local Plan is expected to progress towards examination in October/November 2019

6. Council Priorities

The Clerk was asked to highlight the statutory work undertaken by the parish office team. Some details regarding the work undertaken for Committees and other working Groups will be added.

COMMUNITY

7. Borough Report

Some minor works still outstanding at Coronation Parade but now largely completed.

8. The Mercury Library and Community Hub

Meeting with EBC Officers went well and seeking resolution to issues raised by the Parish Council. Item to be scheduled on the agenda for the July meeting.

10. Hamble River Valley Forum: Review/AGM

The history and membership of this group including HPC representatives were outlined to Council. There is a meeting of the Forum on Thursday and issues such as support and membership to the group will be assessed. It was acknowledged that it would be timely to review the current constitution and Cllr Underdown will report back to the next meeting.

OTHER ITEMS

11. Clerk's Report

11a. Allotments at Hamble Halt

It was resolved to write to Hampshire County Council stating that in principal we will relinquish use of the land adjoining Hamble Garage to enable the provision of a station car park subject to further scheme details.

11b. Friday Night Football

The Clerk was asked to publicise on social media

11c. D-Day Post Event Review

It was resolved to formally thanks all those who took part in the arrangements for the D Day event. Special thanks to Justyn Willsmore of BP, Cllrs Andrew Thompson & Ryan and the Parish Council staff.

75th Anniversaries of VE Day and VJ Day. It was proposed that Cllrs Thompson & Cllr Ryan will form a group to consider how to mark these events.

11d. Summer Closure to Archive

Dates for closure changed for those in papers and now proposed as 27th to 30th August 2019.

Items 11a, 11c and 11d

Proposed: Cllr Cohen

Seconded: Cllr Hand

FINANCE & PAYMENTS

12. Management Response to Interim Internal Audit

The recommendation regarding audio recording was considered:

It was resolved not to tape Council meetings (Voting: six in for, one against and one abstention)

Proposed: Cllr Underdown Seconded: Rolfe

The Council noted the audit report and approved the management responses.

Proposed: Cllr Underdown Seconded: Cllr Thompson

13. End of Year Return

13a. Internal audit recommendations

It was resolved to accept the comments in the internal audit recommendations.

Proposed: Cllr Hand

Seconded Cllr Schofield

13b. Annual governance Statement

Signed: _____

Date: _____

Page 3 of 4

It was resolved accept the Annual Governance Statement 2018/19

Proposed: Cllr Cohen

Seconded: Cllr Dajka

13c. Accounting statements

It was resolved to approve the Accounting Statements return for 2018/19 and allow for the publication of accounts.

Proposed: Cllr Cohen

Seconded: Cllr Ryan

14a. Petty Cash reports and reconciliations:

The petty cash for end of May was checked and reconciled as £36.55 – this was checked and signed by Cllr Underdown at the office on 7th June 2019.

Bank Statements and reconciliations:

The bank Statement for 31st May has been reconciled at a balance of £102,773.98

The bank statement and reconciliation statement were checked and signed by Cllr Schofield.

14b. Authorisation of Schedule of payments

These were approved and signed by Cllr Schofield

14c. Income & Expenditure

The bank statements and reconciliations were signed by Cllr Schofield

It was resolved to approve: the petty cash and bank statements reconciliations for May 2019; the list of income and expenditure; and the list of payments.

Proposed: Cllr Rolfe

Seconded: Cllr Cross

EXEMPT BUSINESS

15. Exempt Business To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

It was resolved that in view of the confidential nature of the business to be discussed the public and press be excluded.

Proposed: Cllr Hand

Seconded: Cllr Thompson

The item to be discussed were (15) Approve exempt minutes. Item 16 had been discussed earlier in the meeting.

The meeting ended at 9.29pm