

## HAMBLE-LE-RICE PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 25<sup>th</sup> SEPTEMBER AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

#### PRESENT:

Cllr S Cohen – Chairman  
 Cllr S Schofield – Vice Chairman  
 Cllr S Hand  
 Cllr D Phillips  
 Cllr D Rolfe  
 Cllr I Underdown

#### In Attendance

Mrs A Jobling – Clerk to the Council  
 Mrs J Symes – Assistant Clerk to the Council  
 Mrs J Panakis – Minutes Secretary  
 2 Members of the Public (Father Graham and Mr T Burnage [Cushman and Wakefield])

#### To Receive Apologies for Absence

**349/92/17** Apologies for absence were received from Cllr P Beach, Cllr M Cross, Cllr I James and Cllr G Woodall.

#### Declaration of Interest

**350/92/17** Cllr Cohen announced that as Councillors dispensations are now published on the web site, it was not necessary for these to be declared at the beginning of every meeting. Councillors were requested to liaise with the Clerk to ensure that the current recorded information was up to date. However, if a Councillor had an interest in an item on the agenda, this should be declared at the commencement of the meeting. **CLERK**

#### To Accept the Minutes of the Council Meeting held on 11<sup>th</sup> September 2017

**351/92/17** Cllr Underdown proposed, Cllr Rolfe seconded, all agreed, and IT WAS RESOLVED that the Minutes of the Council meeting held on 11<sup>th</sup> September 2017 be accepted as a true record. The Minutes were then signed by the Chairman.

#### Community and Partnership

**352/92/17** **Community Grant: Carols in the Square** Father Graham provided the Council with information concerning the comparative costs of either purchasing or hiring amplification equipment for this event. It was clear that the cost of purchasing the equipment, together with the necessity to hire a qualified engineer to install and operate it was prohibitively expensive. Cllr Hand proposed, Cllr Phillips seconded, all agreed, and IT WAS RESOLVED that the Council would award the Community Grant request for £500 for Carols in the Square for 2017 as set out on the grant application.

Chairman's Signature: ..... Date: .....

**353/92/17 Community Grant: St Andrews Church Maintenance Grant** Father Graham spoke in support of the application for a Maintenance Grant for £2,500: this was for the maintenance of the remembrance area, the clock and the graveyard. There was a complex history regarding the application for, and use of, grants provided by the Parish Council. The Clerk advised the Council that she was unsure of the status of the front church yard which was closed and additional investigation was necessary to establish whether the Parish Council or the Church was responsible for this area.

Cllr Cohen proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the Community Grant of £2,500 be approved in principle, subject to further clarification of the legal situation by the Clerk which would be reported to the Burial Committee for consideration.

**CLERK**

**354/92/17 Burial Committee's Recommendations** Cllr Schofield spoke to the recommendations of the Burial Committee as outlined in the report. Cllr Schofield proposed, Cllr Phillips seconded, all agreed, and IT WAS RESOLVED that all the recommendations in the Burial Committee's report be accepted.

*7.45 pm Father Graham left the meeting.*

**355/92/17 GE Sports Clubs Relocation** A list of the minimum requirements for league football pitches, as set by Sport England, had been circulated. The Clerk expressed three primary concerns in accepting these requirements for a football pitch at College Playing Fields. Firstly, the requirement for a permanent boundary to be erected, 1.8 m in height; secondly, the requirements for flood lights and lastly the installation of a turn stile to access the football pitch. The Council also expressed concerns that there was no definition of 'adequate' car parking spaces. It was agreed that Mr Burnage would complete the following actions and report back to the Council: (1) a car survey at Follands ground for the next couple of matches; (2) investigate the possibility with Persimmon of using the land adjacent to College Playing Fields (the airfield) to ascertain whether this could developed into an enclosed pitch, with access to the Roy Underdown Pavilion to provide facilities for the players; (3) to investigate any possible pitch share arrangement with Hamble Club Football; (4) to explore further with Sports England their minimum requirements, particularly around boundary fencing. The Clerk was also asked to approach Hamble Club Football Club about this matter, as they were the Parish Council's tenants.

**CLERK**

*8.05 pm Mr Burnage left the meeting*

**356/92/17 Festive Lights: Report from the Working Group** Cllr Phillips gave a verbal report on behalf of the Working Group. The Group were experiencing a number of difficulties in getting the new position for the Christmas tree organised. The Highways Authority had been approached to excavate a new location for the tree, however, there has been no response from them, despite reminders being sent. Consequently, the Working Party felt that it was unlikely that this year's tree could be put in the new location and would have to be put in the usual place.

Cllr Rolfe had investigated the cost of a professional company erecting a tree and lighting it: the lowest quote at £3,000. Council should consider: (1) engaging a professional company to do this work and to seek sponsorship from local companies to top up the Parish Council's budget, or (2) engage the children of the local community in dressing the tree with the aid of the local fire service and Parish Council ground staff. Cllr Rolfe was due to meet with a member of fire service personnel shortly to see whether this was feasible. Concerns were raised about insurance and health and safety issues with option (2). The tree presently on order will be too large for the old

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site and there was insufficient space for the correct barriers to meet requirements. The Clerk was asked to approach Eastleigh Borough Council to change the size of the tree and to alter delivery to a later date .  
**CLERK**

Cllr Cohen thanked Cllrs Phillips and Rolfe for their report and requested that a further update be brought to the next meeting of the Council and in the meantime asked that the Working Party sought sponsorship from local businesses.

**357/92/17 Forward Work Programme** The Clerk reported that the office staff were currently dealing with a back log of work around governance and management issues. The Health and Safety issues raised by the recent audit were also taking a lot of time to resolve and was high priority work. The document circulated was produced to give Councillors a better understanding of staff workloads and also to request feedback to ensure that Councillors considered that priority was being given to the appropriate issues. The schedule of meeting topics was discussed and it was agreed that the Harbour Master be invited to the meeting of 13 November when the Annual Foreshore Users Meeting would be on the agenda.

Cllr Cohen proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the priorities listed in the schedule of work were provided by the Clerk were noted and approved by the Council.  
**CLERK**

**Planning**

**358/92/17 NC/17/81437** Notification of intent: Fell 1 no Birch tree in rear garden – 7 Crowsport, Hamble-Le-Rice, Southampton SO31 4HG.

Cllr Underdown proposed, Cllr Hand seconded, all agreed, and IT WAS RESOLVED that the Council objected to the application, and requested that the application be subjected to an arboriculturist report.

**CLERK**

**359/92/17 H/17/81268** Single storey extension to rear elevation – 2 St Andrews Gardens, High Street, Hamble-Le-Rice, Southampton SO31 4QA.

Cllr Hand proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the decision be left to the Officers.

**CLERK**

**Exempt Business**

**360/92/17** Cllr Cohen proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matter to be discussed were as follows:

Obstruction of the Highway

*The meeting closed at 8.44 pm.*

Chairman’s Signature: ..... Date: .....