

HAMBLE-LE-RICE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 29TH MARCH 2016 AT THE ROY UNDERDOWN PAVILION,
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM**

Present

Cllr I Underdown – Chairman
Cllr S Hand – Vice Chairman
Cllr S Cohen
Cllr M Cross
Cllr M Davies
Cllr A Fish
Cllr C Fish
Cllr W Pepper

In Attendance

Brendan Gibbs – Clerk to the Council
Jacqueline Panakis – Minutes Secretary
Phil Beach – Member of the Public
Steve Emery – Member of the Public
Sue Emery – Member of the Public

To Receive Apologies for Absence

104/23/16 Apologies had been received from Cllr M Atkinson, Cllr S Hamel, Cllr E Lear and Cllr M Venables.

Declaration of Interest

105/23/16 Cllr Angela Fish declared an interest in the Foreshore. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park. Cllr Pepper declared an interest in the Hamble Club Football Club. Cllr Clive Fish declared an interest in the Foreshore and Dinghy Park. Cllr Hand declared a dispensation relating to the Foreshore and membership of the Royal Southern Yacht Club. Cllr Cohen declared membership of the Royal Southern Yacht Club. Cllr Cross declared an interest in Planning

To Accept the Minutes of the Council Meeting held on 14th March 2016

106/23/16 Cllr S Hand proposed, Cllr A Fish seconded and all agreed and IT WAS RESOLVED that the minutes of the meeting held on 14th March 2016 was a correct record and was then signed by the Chairman.

Public Session

107/23/16 Hamble Lifeboat Station. Mr Emery reported the independent survey of the Lifeboat Station had still not been received. The HLL solicitors had been instructed to send a formal letter to the contractors alleging breach of contract and giving them 7 days in which to reply: that was 13 days ago and there has been no response, consequently, further legal advice will be obtained. Mr Emery informed the Council that an HLL contractor had recently fixed the leak in the water pipe to the Lifeboat Station. It is understood that the building control completion certificate has been issued to either Southampton

Chairman's signature

date.....

City Council or Eastleigh Borough Council. However, Hamble Lifeboat has no evidence of this and has been advised to contact both local authorities to ascertain whether they are in possession of the certificate or not. A final inspection of the building had been done but no member of Hamble Lifeboat or Hamble Parish Council had been invited to attend.

Mr Emery confirmed that the building was being used as the insurance was active as of a week ago. The insurance did not depend on the final building certificate. Mr Beach enquired why the toilets were not yet opened to the public, as the Lifeboat Station was now in use. The toilets can only be opened when the building certificate is confirmed as issued, and that lease and under-lease for the toilets is signed.

Clarity was still being sought from solicitors about the legal situation since the Parish Council owned the freehold of the land and had signed an agreement with the Hamble Lifeboat to erect the Lifeboat station. However, Mr Emery maintained that the Hamble Lifeboat owned the building and will sub-let the toilets to the Parish Council.

The Council thanked Mr Emery for his report and for organising the clearing the area in front of the Station, and asked whether there is any written evidence that the contractors were responsible for re-instating the water supply to the building when the toilets were demolished. Mr Emery said that he could not find any reference to the water supply in the contract. The Clerk mentioned that the project manager (Mr Ben Moore) had verbally agreed with him that the water supply would be re-instated to the public jetty at the completion of the project.

Mr Emery said he is unable to attend the next meeting of the Parish Council, but would ask a colleague to attend and give an updated report.

108/23/16 Public Toilets Mr Beach commented that only two porta-loos had been installed which were totally insufficient for the number of visitors to Hamble at the first part of Easter when the weather had been good. As a consequence, local businesses such as his were 'picking up the slack' by providing toilet facilities to the public. At times the queue for his toilet had been longer than the queue for refreshments in his café. Mr Beach also questioned why only two temporary toilets had been installed, when the Council had decided to install four originally.

Cllr Underdown thanked Mr Beach for his comments, which would be discussed more fully when the item arose on the Council's agenda.

7.56 pm – Mr and Mrs Emery left the meeting.

Planning and Development Control

To consider any Planning Applications

109/23/16 F/16/78091 Waterside, 57 Coach Road, Hamble-Le-Rice, Southampton. *Raise the height of double gates and walls on the western boundary to 2m.*

Cllr Cross informed the Council that this was a retrospective application and outlined the reasons for it. Following discussion, Cllr Cross proposed, and Cllr Hand seconded, a majority agreed and **IT WAS RESOLVED** to ask the Clerk to write and object to the application. **CLERK**

110/23/16 F/16/78144 6 Copse Lane, Hamble-Le-Rice, Southampton. *Partial conversion, extensions and alterations to existing garage to provide ground and first floor habitable rooms and link to main house.*

Chairman's signature

date.....

Cllr Cohen proposed and Cllr Cross seconded, a majority agreed and IT WAS RESOLVED to leave the decision with the Planning Officer, but asked that the Clerk pointed out that the Council was concerned about the loss of car parking at the property. **CLERK**

111/23/16 *N/16/78155 16 Crowsport, Hamble-Le-Rice, Southampton. Notifications of intent to crown lift to 5m 1 no. ash.*

Cllr Hand proposed and Cllr C Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with the Planning Officer, but ask that the crown lift be minimal. **CLERK**

112/23/16 *F/16/77836 104 Astral Gardens, Hamble-Le-Rice, Southampton. Single Storey rear extension.*

Cllr Pepper proposed and Cllr Hand seconded, a majority agreed and IT WAS RESOLVED to leave the decision with the Planning Officers. **CLERK**

113/23/16 *F/16/78163 Port Hamble Marina, Satchell Lane, Hamble-Le-Rice, Southampton. Replacement hoist Dock.*

Cllr Pepper proposed and Cllr Cohen seconded, a majority agreed and IT WAS RESOLVED to leave the decision with the Planning Officers. **CLERK**

To receive any Planning Decisions and Matters at Appeal

114/23/16 There were none to report.

Finance

115/23/16 To receive additional orders for Payment March 2016. The Clerk reported that there were extra orders for payment requiring the authorisation of the Council before the end of the financial year. One order is for the second payment of the PCSO fees, amounting to £3,625: this was due to the increase in salaries and pension contributions. The other was for the pre-payment of toilet hire fees of £1,588.80. The Council enquired who cleaned the toilets and the Clerk confirmed this was done on a daily basis by the supplier. Cllr Davies proposed, Cllr Cohen seconded, all agreed and IT WAS RESOLVED that the additional orders for payment be accepted. **CLERK**

116/23/16 Budget and Charges 2016-17. Due to pressures on the Clerk's time since the last meeting, this had not yet been completed. It will be brought to a future meeting. **CLERK**

Hamble Lifeboat Station Construction Project

52/21/15 The Lifeboat Station was now being used and the residual problem now is the provision of public toilets. The Council discussed future pressure on the public toilets, including further bank holidays and several upcoming events such as the Hamble Market. The Clerk confirmed that he would check with Jo Andrews (Hamble Market) that they would supply extra toilets for this event, as usual. Cllr Cohen proposed, Cllr C Fish seconded, all agreed and IT WAS RESOLVED that 2 more temporary toilets be hired to 4th May, after that date to be replaced by 4 plumbed in toilets cleaned by Parish Council staff if this was possible. **CLERK**

Reports from Head Groundsman

Chairman's signature

date.....

117/23/16 Grass Cutting. The Council discussed the options put forward in the paper. Cllr Underdown proposed, Cllr Hand seconded, the majority agreed and IT WAS RESOLVED to accept Option 2. **CLERK**

8.20 pm Mr P Beach left the meeting.

118/23/16 Dinghy Park. This report was noted. Councillors enquired what action was being taken to contact Dinghy Park users who had not affixed current stickers on their boats. The Clerk reported that Jeannette Symes was in the process of creating a full email distribution list for all users of the dinghy park so that dinghy owners could be reminded of the regulations and asked to comply with them.

119/23/16 Westfield Common. This report was noted. The Council congratulated the groundstaff and the volunteers for the work they did at Westfield Common.

Hamble Young Person's Experience (HYPE)

120/23/16 Cllr Hand attended the last meeting of HYPE, and spoke to the report submitted to the Council. Nearly all the members of the steering group were positive and enthusiastic about the effect the work of HYPE has on the young people who engage with it. Unfortunately, the Hamble Community Sports College (whose premises are used for HYPE) are not completely happy with things as they are due to cleaning costs incurred. The College is now an academy and the arrangements for maintenance and cleaning of the area used by HYPE costs the College £8,000 pa, but the grant coming into the College for this only amounted to £4,000 pa. In addition, Hampshire County Council's funding for HYPE for the second half of the financial year has not yet been confirmed. The Steering Group will approach Hampshire County Council in July to request the final funding amount, however, this is obviously rather late to ascertain if continued funding is going to be available. The YMCA is adamant that they have carefully costed the service and are unable to accept a reduced income to continue their work on the project. Diccon Bright from Eastleigh Borough Council is looking into the situation. The majority of young people attending HYPE come from the College, so it was difficult to understand why they were not more supportive or positive about the work of the project. Hamble Parish Council had offered Mount Pleasant as a venue for detached work.

Hamble-Le-Rice Parish Council Working Parties

121/23/16 Cllr Hand reported that he had been working on the Terms of Reference for the Parish Council's Working Parties: Personnel, Burial Ground, Travel Tokens and Leases. New Terms of Reference for these had been circulated with the meeting papers: these had been drafted with the advice of HALC. HALC had advised that two of the Council's Working Parties became Committees: the Personnel and the Burial Ground, and that the other two (Travel Tokens and Leases) remained as Working Parties. Some minor alterations were required before bringing the documents to the next Council meeting for acceptance. The Council enquired whether the Clerk should attend these meetings. The meetings had to be clerked, but it did not necessary have to be the Clerk to the Council. The Council thanked Cllr Hand and the Staff & Salaries Working Party who had worked on providing these documents.

Cllr Hand proposed, Cllr Pepper seconded and a majority agreed and IT WAS RESOLVED to accept that there would be a Personnel Committee and a Burial Ground Committee, a Travel Tokens Working Party and a Leases Working Party.

Dinghy Park

Chairman's signature

date.....

122/23/16 The Clerk announced that Cllr Underdown had dispensation to talk about the Dinghy Park. Cllr Underdown said that there were problems last year in the Dinghy Park when Hamble River Sailing Club were holding events and using the public slipway. To prevent a re-occurrence this year, and in light of the fact that there was a new Commodore at the Sailing Club, he felt it would be an opportune time to write to the Club reminding them that it was a public slipway and dinghy park.

Cllr Pepper proposed, Cllr Davies seconded, and the majority agreed and IT WAS RESOLVED that the Clerk write to the Commodore of Hamble River Sailing Club asking him to brief his new instructors and organisers of events that they were using a public Dinghy park and slipway and that other people from the Parish Council's dinghy park were fully entitled to free access to them. **CLERK**

Reports from the Clerk

- 239/81/12** Hamble-le-Rice Parish Council Secure Storage.
- 205/61/13** Path from Well Lane to Marina Drive.
- 111/32/15** EBC Developer Contributions.
- 273/71/15** Public Art at the Hamble Foreshore.
- 275/71/15** Hamble Footpath 5.
- 330/91/15** The Well Lane Footpath Spur (deferred).
- 463/121/15** The Local Authority Property Fund.
- 464/121/15** Westfield Common Information Boards.
- 35/12/16** Public access and art at Oyster Quay.

All the above matters were still ongoing and no further information was available at this time.

Hamble-Le-Rice Annual Parish Meeting

123/23/16 Cllr Underdown reported that the Annual Parish Meeting was very successful. The Police were in attendance and gave a report, along with Susie Thomson from Hamble River Games and the Mayor of Eastleigh. The Clerk and his staff were thanked for ensuring invitations to the event reached a wide audience. Cllr Hand thanked Cllr Underdown for his thorough presentation, which gave all those present a clear concept of the activities the Parish Council were involved in during the past year, on behalf of their parishioners.

Events in Hamble-Le-Rice – May and June 2016

124/23/16 The Clerk reported that the following events are scheduled in Hamble: (1) 23rd April Farmer's Market (over 30 stalls); (2) 21st May The Hamble River Raid; (3) 12th June The Royal Southern Yacht Club will be open to the public to celebrate the Queens 90th Birthday; (4) 18th June Hamble River Games; (5) 19th June Commemorative Services for the Battle of Rutland and the Battle of the Somme (including a short service of remembrance on the foreshore with the provision of music).

To Authorise the Clerk to Deal with Correspondence relating to Council Matters, including

From Eastleigh Borough Council

125/23/16 Report from the Hamble Community College Parental Support Advisor. This was noted.

From Hampshire County Council

126/23/16 Various items of correspondence regarding the Local Government Pension Scheme were noted.

Chairman's signature

date.....

Other correspondence

127/23/16 One Community: March 2016 edition of NEXUS. This was noted.

128/23/16 HALC: Advice on changes to the Planning Process in England & Wales. Cllr Cohen volunteered to examine this advice and report back to the next meeting.

129/23/16 HALC: Comments on Hampshire & Isle of Wight Devolution. This was noted.

130/23/16 HALC: Various notices regarding local council processes and procedures. This was noted.

131/23/16 Correspondence from parishioners and others regarding public toilets at the Hamble Foreshore. This was noted.

132/23/16 Correspondence from a Parishioner regarding the educational needs of young carers.

133/23/16 Correspondence from the Chairman of the Hamble Club Football Club. This was noted.

Exempt Business

134/23/16 The Chairman proposed, all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matters to be discussed were as follows:

- The Hamble Club Football Club Lease
- The Provision of a Trip Boat at the Hamble Foreshore
- The Hamble Lifeboat Station Construction Project
- The Parish Council Staff Appraisal Process

The meeting closed at 9.05 pm.