

HAMBLE PARISH COUNCIL

MEETING PERSONNEL COMMITTEE
VENUE Roy Underdown Pavilion, Hamble
DATE Tuesday 22nd May 2018
TIME 9.00 am

PRESENT Councillors; Beach (Chair), Cohen, Hand, James and Underdown
Clerk
Members of the public 0

1 Apologies for absence
None

2 Declarations of Interest in items on the agenda
None were declared

3. Requests for dispensations
None were required

4. Minutes of the Personnel Committee 8th February 2018
Proposed: Councillor Cohen Seconded: Councillor Underdown
RESOLVED: that the minutes of the meeting were approved and signed by the Chairman

5. Public Participation
None

6. Job Evaluation
Committee considered the options open to them and agreed to appoint a consultant to assist with the second stage of evaluations. The work would include a review of the Clerks recent evaluation.
Proposed: Councillor James Seconded: Councillor Hand
RESOLVED: that the Council appoints Chris Rolley Associates to undertake a review of job evaluation review. The cost of the review will be £1085.

7. Performance management
The Committee considered and agreed the range of indicators set out in the report.
Proposed: Councillor Beach Seconded: Councillor Hand
RESOLVED: to agree the list of performance monitoring to be produced on a quarterly basis

8. Appraisals
The Clerk was asked to leave the meeting during part of this item. Progress with appraisals was noted including the Clerks and it was agreed that a further report would come forward when all were completed to enable the pay review for 2018/9 to conclude.

9. DSE report
The report from the consultant on DSE assessments for the Clerk and Assistant Clerk were noted.

Meeting closed at 9.44am

Signed
Chairman

Date