

HAMBLE-LE-RICE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 23rd JANUARY 2017 AT THE ROY UNDERDOWN PAVILION,
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM**

Present

Cllr S Cohen – Vice Chairman
Cllr P Beach
Cllr I James
Cllr S Schofield
Cllr I Underdown
Cllr G Woodall

In Attendance

Mr B Gibbs – Clerk to the Council
Mrs A Jobling – Clerk elect to the Council
Mrs J Panakis – Minutes Secretary
3 members of the Public

To Receive Apologies for Absence

26/12/17 Apologies had been received from Cllr S Hand, Cllr M Cross, Cllr T Hughes, Cllr C Palmer, Cllr D Phillips and Cllr D Rolfe.

Declaration of Interest

27/12/17 Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park, and the River Hamble. Cllr Cohen declared a dispensation regarding membership of the Royal Southern Yacht Club. Cllr Beach declared a dispensation relating to the Foreshore and Dinghy Park. Cllr Woodall declared a dispensation regarding membership of the Royal Southern Yacht Club. Cllr James declared a dispensation regarding membership of the Royal Southern Yacht Club.

Public Session

Hamble Lifeboat Station Construction Project

51/21/15 Mr Rose updated the Council on the work to the public toilets giving detailed information as to the present status of the work. Unfortunately, due to adverse weather conditions over the last week the repairs had not progressed as quickly as he had hoped. It was hoped that everything would be completed by the end of the working day on Friday, 27th January. He asked that representatives from the Council viewed the work on Friday lunchtime. Mr Rose hoped that, once the toilets were in an acceptable condition to the Parish Council, progress could be made on the Council granting the lease to the Lifeboat Station and then the Hamble Lifeboat Trustees could execute the lease for the toilets to Hamble Parish Council. Mr Rose would liaise with Mrs Jobling regarding arrangements to view the work and agree a process for handover.

Mr Rose and 1 member of the public left at 7.17 pm.

Chairman's signature

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Variation of Lease Proposal: Beach Hut Café

28/12/17 Mr Richard Beach introduced himself to the Council, being part owner of Angelfish (Southampton) Ltd. As administrator for the Beach Hut Café, he wished to apply for a 'table licence' for the Café. This was in response to customers who had expressed the desire to have an alcoholic drink with their meal. The Café did not wish to become a drinking establishment. The Café premises are leased to Angelfish (Southampton) Ltd by Hamble Parish Council, and the terms of the lease prohibited the selling of alcohol, consequently he was approaching the Council to ascertain their view of this proposal and whether the Council would be amenable to varying the lease accordingly. It was envisaged that the café might stay open a little longer in the summer months, but would not remain open beyond 8 pm. Mr Beach said that he did not want to impinge on the other businesses in the village that offer a full 'dining' service. Mr Beach explained that he had previous experience of running similar premises and did not envisage any objections from the authorities for a licence to sell alcohol.

Cllr Cohen stated that the Parish Council were only concerned with considering the change of the prohibitive clause in the lease and that this would be discussed in Exempt Business.

Exempt Business

29/12/17 The Vice Chairman proposed, Cllr Woodall seconded, and all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matters to be discussed were as follows:

Variation of Lease Proposal: Beach Hut Café.
A personnel matter.

Mr Richard Beach and Cllr Phillip Beach left the meeting at 7.30 pm during exempt business, and returned at 7.45 pm

To Accept the Minutes of the Council Meeting held on 9th January 2017

32/12/17 Cllr Underdown proposed, Cllr Woodall seconded, all agreed and IT WAS RESOLVED to accept the minutes of the Council meeting held on 9th January 2017 as a true record and was then signed by the Chairman.

Planning and Development Control

To consider any Planning Applications

33/12/17 T/17/79751 Fell 1 no. Yew at 6 Emmons Close, Hamble-Le-Rice, Southampton SO31 4QF.

Cllr Underdown proposed, Cllr Schofield seconded and all agreed and IT WAS RESOLVED that the Council objected and asked that the application be referred to the arboriculturist. **CLERK**

34/12/17 S/17/79744 HCC Consultation: continued siting of double modular temporary classroom following expiry of permission No S.12/70686 at Hamble Primary School, Hamble Lane, Hamble-Le-Rice, Southampton.

Chairman's signature

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Cllr Cohen proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that the Council felt that Hampshire County Council should consider a permanent replacement to these temporary classrooms. **CLERK**

Finance and Administration

35/12/17 To receive the Bank and Petty Cash reconciliations for December 2016. Cllr Underdown proposed and Cllr Schofield seconded and all agreed, and IT WAS RESOLVED that the Bank and Petty Cash reconciliations for December 2016 be accepted. **CLERK**

36/12/17 To receive the December 2016 Salary Journal. Cllr Underdown proposed and Cllr Schofield seconded, and all agreed and IT WAS RESOLVED that the December 2016 Salary Journal be accepted. **CLERK**

37/12/17 To receive the Income and Expenditure reports for the 3rd quarter 2016/2017. The Clerk pointed out that the Employers National Insurance contributions had risen, and that this has not been originally budgeted for. Contributions to the Local Government Pension Scheme were slightly above budget, due to the auto-enrolment process. At present the salaries bill for the 3rd quarter was at 74.3% which was on target. Cllr Cohen proposed, Cllr Underdown seconded, and all agreed, and IT WAS RESOLVED that the Income and Expenditure reports for the 3rd quarter 2016/2017 be accepted. **CLERK**

38/12/17 Budget and Charges 2017-18. The Clerk reported that this was nearly complete, with just a few outstanding issues to resolve. There were some extra costs to be budgeted for: increases in National Insurance and Pension contributions, plus a budget addition £5,000 to cover training and professional costs for the new Clerk. Today Mr Neill from Omega Financial Accounting attended the office to make minor journaling corrections in the finance system. All access to the accounts software for the outgoing Clerk has been removed and Mr Gibbs has no further responsibility for finance. It has been agreed with Omega Financial Accounting that further support will be given in February and March to do the end of month accounts with Mrs Jobling, as she has no previous experience of this. This will incur a charge of £325 per visit, excluding mileage and VAT. **CLERK**

Hamble Young Person's Experience (HYPE)

19/11/17 HYPE has been asked to consider its use of the Parish Councils assets and the practical considerations of opening the Roy Underdown Pavilion for HYPE sessions (ie staffing levels, management of children to and from the site, monitoring damage to premises and litter picking of grounds post sessions) by the provision of a method statement. It was hoped that there would be a response to this request sometime next week. The Clerk reported that Cllr Phillips has said that she did not wish to be a Parish representative to HYPE. The Council recommended that membership to Committees be reviewed at the next meeting and any vacancies filled. **CLERK**

Neighbourhood Plan

233/52/16 Cllr Cohen had no further information report to the Council at this time.

CPF Storage Building Construction Project

477/111/16 The Clerk reported that the base concrete slab had been laid and needed time to 'cure': it should have been ready by 30th January. Unfortunately, this had sustained some minor vandalism and now needed to be re-surfaced. At present there was fencing around the area for security purposes and the flood lights to the multi user games area have been switched off in an attempt to deter further

Chairman's signature

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vandalism. The Parish Council will be taking delivery of the prefabrication materials shortly and consequently the Clerk would have to raise the appropriate payment.

Mudland Moorings

39/12/17 Cllr Cohen reported that the Working Party needed to meet again soon and liaise with the Hamble/Warsash Ferry.

Travel Tokens

40/12/17 Cllr Schofield informed the Council that only 6 people applied for tokens this year, none of whom were new applicants. After consultation with the Clerk, it was decided that these applications should be granted. Cllr Schofield suggested that the scheme be reviewed early in 2017 as there is little interest from Parishioners.

Reports from the Clerk

226/52/16 Coronation Parade Improvements: the Clerk reported that the consultation period for this initiative had now closed.

To Consider closing the following Minutes

360/91/16 Foreshore Waste Bins: The Council felt that this item should not yet be closed. **CLERK**

428/101/16 Hamble Foreshore Dinghy Park: The Council felt that this item should not yet be closed. **CLERK**

To Authorise the Clerk to Deal With Correspondence relating to Council Matters, including

From Eastleigh Borough Council

41/12/17 Correspondence from the Leader of Eastleigh Borough Council regarding the Hallam Land appeal giving the terms of the judicial review.

From Hampshire County Council

42/12/17 Correspondence from the Portfolio holder to Transport regarding an issue at Hamble Lane. This was noted.

Other Correspondence

43/12/17 Correspondence had been received from a Parishioners complaining about the temporary traffic lights at Hamble Lane. An incident was caused by contractors working for Hampshire County Council Highways Department, who failed to remove the traffic controls on completion of the works and left the priority in the wrong direction for the morning rush hour. This had caused considerable traffic delays.

44/12/17 Cllr Cohen formally thanked the Clerk, Mr Brendan Gibbs, for all the work he had done for the Council during his 6 years of services and conveyed the best wishes of all Council members for his future in his new appointment.

The meeting closed at 8.32 pm.

Chairman's signature

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