

HAMBLE-LE-RICE PARISH COUNCIL

MEETING FULL COUNCIL
VENUE Roy Underdown Pavilion, Hamble
DATE Monday, 12th November 2018
TIME 7 PM

PRESENT Councillors: S Cohen (Chair); S Schofield (Vice Chair); P Beach; M Cross; J Dajka; S Hand; I James; D Rolfe; A Thompson; I Underdown and G Woodall
Mrs A Jobling (Clerk); Mrs J Symes (Deputy Clerk); Mrs J Panakis (Minutes Secretary).
Members of the Public: Cllr D Airey (Eastleigh Borough Council) and 3 members of the public

238/111/18 **Apologies for Absence**
Apologies had been received from Cllr Ryan.

239/111/18 **Declaration of Interest and Approved Dispensations**
No declaration of interest in respect of the items on the Agenda was made.

240/111/18 **Minutes of the Full Council Meeting held on Monday, 8th October 2018**
RESOLVED that the minutes of these meetings, having been circulated, are approved and signed by the Chairman.
Proposed: Cllr Underdown Seconded: Cllr Dajka

Public Session

241/111/18 **Father Graham** spoke in support of the Grant Application from St Andrews Church, Hamble for £2,500 to support the maintenance of the church yard, the clock and the remembrance plaque and surrounding area.

A member of the public asked that the Council consider naming new roads after those villagers who died in the First World War. The sign could include a poppy emblem. It was agreed that this was a good idea and could be considered in the future as appropriate.

They also highlighted concern about the new traffic plan for Hamble Lane and the extent of signalisation. He hoped that there would be a trial scheme of temporary lights to ascertain how well they functioned in terms of traffic flow, etc before such lights were installed permanently.

Cllr D Airey updated members on details of Hampshire County Council's Passenger Transport Forum; the Performance and Policy Scrutiny Panel and the Draft Local Plan.

A further member of the public addressed the council regarding an exempt item on the Agenda.

Cllr Cohen thanked all members of the public for their contributions.

7.36 pm – 3 members of the public left the meeting.

Community

Signed: _____

Date: _____

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- 242/111/18 Community Grant – The Priory Church of St Andrew the Apostle, Hamble.**
 The Council is waiting for guidance from the Department of Culture and Media, as to whether public money can be granted to the Church. If guidance is received £1,500 is left in the budget for this year.
RESOLVED that the Grant application be held until future guidance on the legislation governing this matter. The application will be considered again in February 2019 and the £1,500 left in the Grants Budget ring fenced until then.
CLERK
 Proposed Cllr Underdown Seconded: Cllr Hand
- 243/111/18 Vision for the Foreshore**
 The need for improvements on the Foreshore were identified in the WeRHamble Survey, a member working group and the Dinghy Party Working Group. The need to replace public seating and the problems experienced from anti-social behaviour over the summer were making this work imperative. Councillors agreed that they would visit the Foreshore and the item would be placed on the agenda again for the December meeting.
CLERK
- 244/111/18 Neighbourhood Plan**
 The Clerk reported that in order to progress this project the Council needed to approve a budget.
RESOLVED that the Council approved a budget of £2,000 to support the engagement exercise with the community for a Neighbourhood Plan for Hamble.
CLERK
 Proposed: Cllr Underdown Seconded: Cllr Dajka
- 245/111/18 GE Planning Application Meeting: 26th November 2018**
 It was agreed that a public meeting would be arranged for the 26th November at the Primary School from 6pm. Parishioners would be invited to attend to express their opinions. Following the meeting the Planning Committee would meet at 7.30pm. The application would then be considered and the Committee's recommendations taken to the next full Council meeting on 10th December. All Councillors were requested to attend. The event would be publicised via Social Media and the Council's web site. The option of leaflets and posters would also be explored.
CLERK
- 246/111/18 The County Fund for Town and Parish Councils**
 Hampshire County Council have launched a new fund for Town and Parish Councils. Although the bidding process is still to be published, the Clerk has expressed an interest on behalf of the Council in being considered as a pilot. Further information is awaited.
- 247/111/18 Traffic Survey Work**
 WYG have been retained to undertake work on behalf of the council with regards to the Hamble Lane traffic survey. Their proposal is pending. They will also consider the GE application on behalf of the parish. This is in excess of the traffic survey work. Cllr Cohen thanked the Clerk for all her efforts to find suitable consultants: it had been difficult to locate an organisation who had expertise in this area, and did not have any conflicts of interest. **CLERK**
- 248/111/18 Asset Management Committee Recommendations**
Additional member for the Committee:
RESOLVED that the Council appointed Cllr I Underdown to be an additional member of the Asset Management Committee.

Proposed: Cllr Rolfe Seconded: Cllr James

Dinghy Park:

RESOLVED that the Council would initially limit the allocation of 3 permits per household in the Dinghy Park and that any additional applications would be considered on a case by case basis.

DEPUTY CLERK

Proposed: Cllr Underdown **Seconded:** Cllr Cohen

Cemetery Management

RESOLVED that the Council approved, with immediate effect, the following: (1) a requirement that Exclusive Right of Burial be purchased when applications are received to re-open a grave or ashes plot; (2) stipulate a minimum depth for all new graves of 7 feet (double depth); and (3) that only BRAMM registered stonemasons may install memorials at the cemetery.

RESOLVED that the Council appoints a Task and Finish Group comprising of Cllr Schofield, Cllr Cohen and Cllr Cross (with Cllr Thompson nominated as a reserve member) to consider all the remaining recommendations of the Institute of Cemetery and Crematorium Managers.

DEPUTY CLERK

Proposed: Cllr Underdown **Seconded:** Cllr Cross

8.45 pm the last member of the Public left the meeting

249/111/18 Terms of Reference for Footpaths and Cycleways Group and the Annual Right of Way and Public Landing Report

Members expressed further concern about the lack of progress in the Royal Southern Yacht Club replacing the missing ladder on sea wall, which was removed by them as part of their development.

RESOLVED that the Council accept the report from the Group and the proposed Terms of Reference for this Group.

Proposed: Cllr Underdown **Seconded:** Cllr Cross

250/111/18 Clerk's Report

This report was noted and the following decisions made:

Item 1 - Itchen Toll Bridge

RESOLVED that the text for Hamble Parish Council's response to the consultation on the proposed increases to charges on the Toll Bridge be accepted as per the Clerk's Report.

CLERK

Proposed: Cllr Underdown **Seconded:** Cllr Rolfe

Item 2 – The Mercury Community Hub

The Deputy Clerk reported that as there was currently no electronic system for loaning books, a short-term manual one was required and this would be developed with volunteers. There was still no wifi available in the building: the Clerk had written to the Chief Executive of Eastleigh Borough Council regarding this. Members noted that their presence would be required at opening events.

Item 3 – Office Accommodation

The Clerk informed the Council that she would be requesting, in due course, an additional budget for the moving of legal documents and the scanning of them by an approved legal deeds company.

Item 4 – Staffing

It was agreed that the decision to replace the Council's Minute secretary would be deferred.

Items 5 Donation for Commemorative Wreaths; Item 6 Roy Underdown Pavilion – Access at night and Item 7 Christmas Tree decoration Event at HVMH

RESOLVED that the Council confirms a donation of £13 to the RBL this year as part of the purchase of the Remembrance poppy wreaths. **CLERK**

RESOLVED that the Council agreed to lock the car park at the RUP from 5 pm on a trial basis from the New Year and to notify people via the Council's normal communication routes. **CLERK**

RESOLVED that Cllrs Rolfe and James would be responsible for the organisation of the Christmas Tree Decoration Event at HVMH on Saturday, 8th December at 10 am.

Proposed: Cllr Cohen Seconded: Cllr Rolfe

Planning Applications

251/111/18 *L/18/84128 Ferryside Cottage, The Green, Green Lane, Hamble-Le-ric, Southampton SO31 4JB. Replacement chimney flue exit to facilitate the installation of a log burner.*

The Council declined to comment on this application. **CLERK**

252/111/18 *NC/18/84242 Mere House, The Green, Green Lane, Hamble-Le-Rice, Southampton SO31 4JB. Notification of intent to fell 1 no. Beech.*

RESOLVED that the Council objected to the application and requested that a survey be commissioned on the tree, and that it should only be felled if diseased or dangerous. **CLERK**

Proposed: Cllr Dajka Seconded: Cllr Underdown

253/111/18 *H/18/84149 23 Deanfield Close, Hamble-Le-ric, Southampton SO31 4JJ. Single storey side extension and loft conversion to include 2 no. front and 1 no. rear dormers.*

RESOLVED that the Council objected to planning permission opposed on the grounds that the rear dormer windows make the building out of proportion with adjoining properties and the roof height excessive. **CLERK**

Proposed: Cllr Dajka Seconded: Cllr Underdown

Finance and Payments

254/111/18 Petty Cash and Bank Reconciliations

The account reconciliations for October were as follows: Main Bank Account £167,903.11; Petty Cash £67.16. These reconciliations were noted. The Bank Account reconciliation was signed off at the meeting and the Petty Cash reconciliation had previously been signed off by Cllr Underdown.

255/111/18 Loan Statement

At 1st October the Loan Statement was £118,646.94.

256/111/18 Schedule of Payments

The Deputy Clerk pointed out that the payment to Alliance UK for £88.90 has been removed from the schedule. **DEPUTY CLERK.**

RESOLVED that the Council approved the schedule of payments.

Proposed: Cllr Cohen Seconded: Cllr Rolfe

257/111/18 Income and Expenditure Schedule

This was noted.

258/111/18 Exempt Business To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business

on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Proposed: Cllr Underdown Seconded: Cllr Schofield

The matters to be discussed was as follows: (1) Approve Exempt Minutes of the Council Meeting of 8th October; (2) Approve lease and associated documents; (3) Dinghy Park contraventions

Meeting ended at 9.10 pm