

**HAMBLE-LE-RICE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 22nd JANUARY 2018  
AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD,  
HAMBLE-LE-RICE AT 7.00 PM**

**PRESENT:**

Cllr S Cohen – Chairman  
Cllr S Schofield – Vice Chairman  
Cllr P Beach  
Cllr M Cross  
Cllr J Dajka  
Cllr I James  
Cllr A Thompson  
Cllr I Underdown  
Cllr G Woodall

**In Attendance**

Mrs A Jobling – Clerk to the Council  
Mrs J Panakis – Minutes Secretary

**To Receive Apologies for Absence**

**24/12/18** Apologies for absence were received from Cllr D Phillips, Cllr D Rolfe, Cllr S Hand and Mrs J Symes (Assistant Clerk to the Council).

**Declaration of Interest**

**25/12/18** Cllr Beach declared a dispensation regarding the Foreshore and Dinghy Park, and an interest in Planning Application T/17/82206. Cllr Cohen declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Cross declared an interest in Planning. Cllr Dajka declared an interest in the Royal Southern Yacht Club. Cllr James declared a dispensation regarding membership of the Royal Southern Yacht Club. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park and the River Hamble.

**To Accept the Minutes of the Council Meeting held on 8<sup>th</sup> January 2018**

**26/12/18** There was an error in the circulated Minutes of the Council meeting held on 8th January 2018: Cllr Woodall pointed out that he was no longer a member of the Royal Southern Yacht Club and therefore his previously declared dispensation should not be recorded in the Declaration of Interest (Item 2/11/18). The Minutes would need to be amended and brought back to the next full Council meeting for signature.

**To Accept the Exempt Business Minutes of the Council Meeting held on 8<sup>th</sup> January 2018**

**27/12/18** Cllr Underdown proposed, Cllr Schofield seconded, all agreed, and **IT WAS RESOLVED** that the Exempt Business Minutes of the Council meeting held on 8<sup>th</sup> January 2018 be accepted as a true record. The Minutes were then signed by the Chairman.

Chairman's Signature: ..... Date: .....

## **Public Session**

**28/12/18** There were no members of the public in attendance.

### **Community and Partnership**

**29/12/18 Community Governance Review** Cllr Cohen informed the Council that she had discussed the implications of the Boundary Review with the Clerks and Chairmen of Hound and Bursledon Parish Councils, none of whom expressed any strong feelings about the proposed changes. It was agreed that the clearest boundary change, which was aligned to the road, was Option C: it tidied up the Boundary, strengthened the strategic gap and had no implications for the precept.

Cllr Underdown proposed, Cllr Woodall seconded, all agreed, and IT WAS RESOLVED that the Council wishes to propose the Boundary change to Option C on the attached plan up to the current Bursledon Parish Council Boundary and to the east of Hamble Lane and will submit a proposal on that basis. **CLERK**

**30/12/18 Hamble River Valley Forum** A report from Cllr Underdown had been circulated, along with the minutes of the last meeting of this Forum. Concern was expressed regarding Item 8 in the Minutes: Cllr Underdown informed the Council that he did not recall this statement being made and would ask that the statement be deleted from the minutes at the next meeting to be held on 25<sup>th</sup> January.

### **Governance and Finance**

**31/12/18 Proposed Change to Hourly Hire Rate for Roy Underdown Pavilion** The Clerk informed the Council that confirmation of the amendment to charges as previously agreed was required to facilitate the changes to be implemented from the start of the new financial year. Cllr Cohen proposed, Cllr Woodall seconded, all agreed, and IT WAS RESOLVED that the Council approved the increase hire rate for the Roy Underdown Pavilion from £6.75 per hour to £7 per hour.

**32/12/18 Representation on Committees and Outside Bodies** The representatives on the Planning Committee would also be considered at this point in the Agenda. Cllr Cohen proposed that the current practice of having substitutes for Committees should be discontinued, as substitutes had no continuity of experience. If there were problems with committees not being quorate, urgent decisions could be delegated to the Clerk in consultation with the Chairman of the Committee to ensure the committee work continued. This was agreed.

**33/12/18 Planning Committee – Terms of Reference and Appointment of Committee Members** Cllr Woodall expressed concern about Item 10 – Delegated Powers: he felt that the Council as a whole had no common guidelines for members of this Committee to follow, in particular, what circumstances would trigger a referral to full Council. The Clerk said that, in general, guidelines were available in Eastleigh Borough Council's Adopted Local Plan, Safe Policies and Village Design Statements. Due to the short time limit imposed by Eastleigh Borough Council, it was possible that some Planning Applications would still have to be considered in full Council, as it was unlikely that time extensions would be granted to suit the Parish council's rounds of meetings. The Clerk pointed out that, although a Planning Committee would be appointed, any member of the full Council would be entitled to attend the meetings. It was decided that Members would meet at 8.30 am on Friday, 2<sup>nd</sup> February to further discuss the Terms of Reference.

Chairman's Signature: ..... Date: .....

Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that:

1. The Terms of Reference circulated would be re-considered by the Council at a subsequent meeting of full Council.
2. Five members were elected to the Planning Committee as follows Cllr J Dajka, Cllr I Underdown, Cllr A Thompson, Cllr Rolfe and Cllr I James. Cllr Thompson's appointment would be dependent on the Clerk checking with the Monitoring Officer to ensure that his family connections did not preclude him from being appointed to this Committee. The Chair to this Committee would be elected by the Planning Committee at their first meeting.
3. Approval of expenditure of up to £1,000 for equipment to ensure that plans can be shown at meetings in the future.

**CLERK**

**34/12/18 Asset Management Committee** Cllr Phillips no longer wished to serve on this Committee; Cllr Thompson volunteered to replace her. The Committee now consists of Cllr M Cross (Chair), Cllr S Schofield, Cllr I Underdown, Cllr G Woodall and Cllr A Thompson.

**35/12/18 Burial Ground Committee** No change to members of this Committee which remains with Cllr S Schofield, Cllr I Underdown and Cllr P Beach.

**36/12/18 Personnel Committee** No changes to this Committee membership, which remains as Cllr I Underdown (Chair), Cllr S Cohen and Cllr P Beach.

**37/12/18 Appeals Working Party** Cllr Hughes was no longer a member of the Council: Cllr Thompson volunteered to the vacancy. Membership to this Working Party is now Cllr M Cross, Cllr D Rolfe and Cllr A Thompson.

**38/12/18 Christmas Lights Working Party** No changes to this Working Party membership, which remains as Cllr D Phillips, Cllr D Rolfe and Cllr I James.

**39/12/18 Travel Tokens Working Party** Cllr Palmer was no longer a member of the Council: Cllr Cohen volunteered to the vacancy. Membership to this Working Party is now Cllr G Woodall, Cllr S Schofield and Cllr S Cohen. Travel Tokens were discussed and it was agreed that the council would cease issuing tokens "to new applicants" but let the existing users continue to receive tokens if they applied for them. It was agreed that the Travel Tokens Working Party should meet to formally decide to cease issuing these Tokens and disband the Working Party.

**CLERK**

**40/12/18 Dinghy Park Working Party** Cllr S Schofield requested to stand down. Cllr M Cross volunteered. Members consisted of Cllr S Cohen, Cllr D Phillips, Cllr I Underdown, and Cllr M Cross.

**41/12/18 Communications Working Party** Cllr Woodall suggested that it would be appropriate to create a Communications Working Party in the light of the recent survey: this was agreed. Cllr G Woodall, Cllr P Beach and Cllr D Phillips were appointed to this Working Party.

**CLERK**

**42/12/18 Representatives on Outside Bodies** The Circulated list was out of date: it was agreed to remove Scout and Guide Liaison; Hamble Primary School (Associate Governor) and Older Peoples' Champion. Representatives would be re-confirmed in May. In the mean-time a representative on the Hamble Village Memorial Hall Management Committee was required: Cllr J

Chairman's Signature: ..... Date: .....

Dajka volunteered and was appointed for this responsibility.

**43/12/18 Public Rights of Way and Landing Rights in the Parish** This was discussed. The Clerk advised that these issues should be considered and incorporated into Standing Orders.  
**CLERK**

**44/12/18 Recommendations from the Asset Management Committee** This meeting was an informal one, as it was not quorate consequently the information from the meeting should only be considered as informal notes, not draft minutes. The heading on the notes would be altered to reflect this: the document was noted by the Council and the general recommendations therein approved.  
**CLERK**

**45/12/18 Clerk's Report** The Clerk brought the Council's attention to items of expenditure incurred as a result of vandalism at Mount Pleasant, new fire safety measures at the Roy Underdown Pavilion and the need to replace the emergency lighting in that building, costs of which are being investigated. Item 4 was highlighted - the Assistant Clerk had successfully renegotiated new printing costs for the Parish Magazine saving the Council £3,490 per annum.

Cllr Underdown proposed, Cllr Cross seconded, all agreed, and IT WAS RESOLVED that the following recommendations were approved:

1. The expenditure incurred at Mount Pleasant following vandalism, with Playdale Playgrounds Ltd, totalling £486.84 + VAT
2. The expenditure incurred at Roy Underdown Pavilion with Classic Fire Security Ltd totalling £287.50 + VAT on fire safety measures, and
3. The costs to upgrade the emergency lighting at the Roy Underdown Pavilion.

**CLERK**

### Planning

**46/12/18 F/17/82061** *Erection of palisade fence and gates at Mallards Moor, Satchell Lane, Hamble-Le-Rice, SO31 4NE.* This application was submitted from Viola Waste Company and was outside of the Parish Boundary.

Cllr Underdown proposed, Cllr Woodall seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the Council requested that colour and design of the fence be sympathetic to the general surroundings and further commented that the proposed fence would not completely secure every access to fly tipping in this area.  
**CLERK**

**47/12/18 T/17/82206** *1 x Beech, 1 x Sycamore and 2 x Horse Chestnut – prune back to boundary away from the Old Fire Station roof at The Lodge, High Street, Hamble-le-Rice, Southampton SO31 4JF*

*Cllr P Beach declared an interest in this Planning Application and left the meeting whilst it was being considered.*

Cllr Underdown proposed, Cllr Woodall seconded, Cllr Cross abstained, Cllr Beach was absent, the majority agreed, and IT WAS RESOLVED that the Council requested that minimal work be permitted and that the trees were sympathetically re shaped and not left unbalanced. The decision be left to the arboriculturist. **CLERK**

**48/12/18** H/17/82163 Part two storey and part single storey rear extension, following re-submission of planning permission F/17/81396 at 37 Satchell Lane, Hamble-Le-Rice, Southampton SO31 4HF.

Cllr Underdown proposed, Cllr Dajka seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the Council objected to the Planning Application as there was no significant reduction in the bulk of the extension from the initial Planning Application and that the Council considered the application was over development of the site. It was suggested that the rear extension be reduced to a single storey to reduce the bulk and that the internal layout be re-arranged to accommodate this reduction. **CLERK**

**49/12/18** T/17/82182 1 x Oak – crown reduce by 2m (approximately 10%) at 1 Cerdic Mews, Hamble-Le-Rice, Southampton SO31 4LW.

The Council had no comment to make on this application. **CLERK**

**50/12/18** T/18/82250 1 x Oak – cut back branches overhanging 33 Beaulieu Road by a maximum of 5m at 33 Beaulieu Road, Hamble-Le-Rice, Southampton SO31 4JL.

Cllr Underwood proposed, Cllr Beach seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the Council requested that the minimum of work be done and that the cutting back was balanced - decision to be left to the arboriculturist. **CLERK**

**51/12/18** H/17/81996 Single storey side extension with accommodation above. Enlarge existing roof space including raised ridge height at 101 Kendrick Cottage, Satchell Lane, Hamble-Le-Rice, Southampton SO31 4HL.

Cllr Underwood proposed, Cllr Woodall seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the decision be left to the officers. **CLERK**

**52/12/18** F/17/82001 Osborne Quarters Police Training Centre, Royal Victoria Country Park, Netley Abbey, Southampton SO31 4TS.

A site visit had been made to this location, along with Councillors from Hound Parish Council. Concerns expressed included: access which was through the Country Park; the number of trees to be cut down to accommodate the development; provision for only 65 parking lots for 40 dwellings; creating a suburban development within park land; no provision for sheds/gardens/patios etc; the development would close the strategic gap and that there was no provision for affordable housing in the development. In addition, Eastleigh Borough Council has identified its 5-year land supply, so there is no need for this development.

Cllr Woodall proposed, Cllr Cohen seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the Council objected to the Planning Application on the grounds originally drafted by the Clerk. **CLERK**

*The meeting closed at 9.04 pm.*

Chairman’s Signature: ..... Date: .....