

HAMBLE-LE-RICE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 27th FEBRUARY 2017 AT THE ROY UNDERDOWN PAVILION,
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM**

Present

Cllr S Hand - Chairman
Cllr M Cross
Cllr T Hughes
Cllr I James (*arrived 7.05 pm*)
Cllr D Phillips
Cllr D Rolfe
Cllr I Underdown

In Attendance

Mrs A Jobling – Clerk to the Council
Mrs J Panakis – Minutes Secretary

To Receive Apologies for Absence

75/22/17 Apologies had been received from Cllr P Beach, Cllr S Cohen, Cllr S Schofield and Cllr G Woodall.

Declaration of Interest

76/22/17 Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park, and the River Hamble. Cllr Cross declared an interest in planning. Cllr Hand declared dispensations relating to the Foreshore and Dinghy Park and the Royal Southern Yacht Club.

To Accept the Minutes of the Council Meeting held on 13th February 2017

77/22/17 Cllr Rolfe said that she attended this meeting, but was not listed as being present. The Minutes were altered accordingly. Cllr Underdown then proposed, Cllr Rolfe seconded, all agreed and **IT WAS RESOLVED** to accept the minutes of the Council meeting held on 13th February 2017 as a true record and was then signed by the Chairman.

Public Session

78/22/17 There were no members of the public present.

Planning and Development Control

To consider any Planning Applications

79/22/17 *F/17/79973 Two storey rear extension and detached garage in rear garden: 11 Verdon Avenue, Hamble-Le-Rice, Southampton SO31 4HW.*
Cllr Underdown proposed, Cllr Phillips seconded, Cllr Cross abstained, the majority agreed and **IT WAS RESOLVED** that the decision be left to the Officers. **CLERK**

Chairman's signature

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80/22/17 C/17/79957 *Two storey and single storey extension to form link between house and garage/workshop and conversion of garage/workshop into habitable accommodation: 25 Crowsport, Hamble-Le-Rice, Southampton SO31 4HG.*

Cllr Underdown proposed, Cllr Hughes seconded, Cllr Cross abstained, the majority agreed and IT WAS RESOLVED that the decision be left to the Officers. **CLERK**

81/22/17 F/17/79938 *First Floor rear extension: 18 Oakwood Way, Hamble-Le-Rice, Southampton SO31 4HJ.*

Cllr Underdown proposed, Cllr Hughes seconded, Cllr Cross abstained, the majority agreed and IT WAS RESOLVED that the decision be left to the Officers. **CLERK**

82/22/17 F/17/79991 *Single storey rear extension, porch canopy and insertion of 1 no. door to side elevation: 115 Satchell Lane, Hamble-Le-Rice, Southampton SO31 4HL.*

Cllr Underdown proposed, Cllr Phillips seconded, Cllr Cross abstained, the majority agreed and IT WAS RESOLVED that the decision be left to the Officers. **CLERK**

83/22/17 C/17/79994 *Insertion of 2 no sliding doors and glass balustrade at ground and second floor to rear Swan Cottage and Swan house, 1 Oyster Quay, High Street, Hamble-Le-Rice, Southampton SO31 4BQ.*

Cllr Underdown proposed, Cllr Hughes seconded, Cllr Cross abstained, the majority agreed and IT WAS RESOLVED that the decision be left to the Officers. **CLERK**

Cllr James arrived at 7.05 pm

Review of the Community Grant Programme and Application Process

84/22/17 Mrs Jobling spoke to a report she had submitted with the papers to the Council on the subject of changing the Community Grants Programme and Application Form for the new financial year. This proposed review was to ensure that grants were given appropriately, recorded properly in terms of the powers under which the Council granted it, and that organisations benefitting from Parish grants provided annual reports showing how the grant had been used.

Cllr Hand proposed, Cllr Phillips seconded, all agreed and IT WAS RESOLVED that the changes set out in the report on the Community Grant Programme and Application Process be accepted. **CLERK**

Hamble Parish Council Magazine

85/22/17 Mrs Jobling presented the report she had submitted with the papers to the Council which outlined proposed changes to the magazine, for a trial period of the next 3 issues. This included a proposal to print in colour, to increase its appeal, at an extra cost of £552 per month. If the decision to change to colour was agreed after the trial period, other printing firms would be approached for quotes to ensure value for money. New contributors to the magazine would be sought to broaden its interest to the parishioners.

The current issue of the magazine had been prepared by staff, which was achieved at a time when there was a considerable amount of other work being undertaken (Dinghy Park applications). Preparing the magazine for publication had taken approximately 2 day's work, however, this may improve in the long term with more experience. Cllr Underdown had kindly offered to proof read. In the short term Mrs Jobling proposed that construction of the proof for the magazine remained with the office staff.

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In order to fund the increase in costs, it was proposed that advertising charges be increased by 10%. These costs had not risen for 1-2 years and compared to advertising prices in other publications, this still represented value for money to advertisers. Also, the change to colour may encourage more advertising.

Cllr Underdown proposed, Cllr Hughes seconded, all agreed and IT WAS RESOLVED that the package of changes proposed in the report, for a trial period of the next 3 issues of the magazine, be accepted, including the additional charges and printing costs. **CLERK**

HYPE PROJECT

86/22/17 Cllrs James and Rolfe had attended the recent HYPE meeting and the written report from this meeting was presented with the Council meeting papers. HYPE had still not received confirmation from Hound Parish Council that they would be supporting the Project with the £10,000 annual grant they normally provided. With regard to the use of the Roy Underdown Pavilion for HYPE meetings, 3 members of staff would be attending the Project on these days. One member of staff would be dedicated to sports work and it was hoped that the outside facilities at the Pavilion would be used, although this would be weather dependent. There was discussion about the Project and all agreed that it was a valuable resource for the area and helped to reduce anti-social behaviour in the three Parish areas it covered.

Cllr Hand proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED that the Council authorised the funding of the £10,000 grant towards the running of HYPE. It was also agreed that HYPE could use the Roy Underdown Pavilion for meetings one Tuesday in 4, and this arrangement would be reviewed by the Council in 3 month's time. **CLERK**

River Hamble Valley Forum

87/22/17 Cllr Underdown had circulated a report with the papers for the meeting: this was noted by the Council.

Dinghy Park and Mudland Mooring Working Party Report

88/22/17 The Working Party had drafted Terms and Conditions for the storage of small craft in the Dinghy Park at Hamble Foreshore and this had been circulated with the papers for the meeting. Cllr Underdown commented that the £50 fine suggested in item 1.7 was excessive and following discussion it was agreed to reduce this to £25. Cllr Underdown expressed reservations about the working Party's proposals for Mudland Moorings, covered in the report in 'Key Proposals', 3, subsection (v)).

Cllr Hand proposed, Cllr Phillips seconded, all agreed and IT WAS RESOLVED that the Council accepted the Terms and Conditions, and proposals in general, but that the Working Party was asked to re-convene to reconsider recommendations relation to Mudland Moorings and the amount for the key deposit.

Leases Working Party

89/22/17 **Foreshore Toilets:** It had been decided to ask Officers from Southampton City Council's Building Control to look at the improved toilet block before the Parish Council accepted responsibility for it. This was scheduled for 2nd March. If all was satisfactory, the granting of the lease and under lease would be presented to a full Council meeting for authorisation. **CLERK**

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90/22/17 Wayleave Agreement: Mrs Jobling had circulated a report with the papers for the meeting on this subject. Cllr Hand proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED that a Wayleave Agreement is authorised by the Council to Open Reach for the fibre cabinet at land adjoining 2 St Agatha's Road, Hamble-Le-Rice. **CLERK**

Finance and Administration: Budget for 2017/18

91/22/17 Mrs Jobling had circulated the budget proposal for 2017/18 with the papers for the meeting. She informed the Council that the Budget had now to be authorised in order to comply with deadlines. She highlighted several aspects:

- Fees and charges needed to be reviewed over the next 3-4 months to work towards a full cost recovery.
- The Roy Underdown Pavilion: the décor in the RUP needs assessing and improving; heating costs are high (£1500 for the whole year) and may indicate a problems in the heating system, which may need repair or renewal.
- Health and Safety appears a number of times under different headings, which is useful generally, but does not provide an overall view of spend in this area. This needs to be streamlined.
- Utility charges, fuel, etc – as there are always increases in this area this has been reflected in the budget.
- Asset Renewal: All assets were logged manually in September 2015. However, the information has not been computerised which would provide timely alerts for renewals. The Ground Staff have been asked to look through lists and to identify priorities in terms of investment going forward.
- Playground Refurbishment at Mount Pleasant: Mrs Jobling has ascertained that Hedge End Town Council had recently refurbished a similar playground at a cost of £90,000. This would be difficult for Hamble Parish Council to fund in 1 year, consequently a list of necessary asset renewals would have to be drawn up and a phased plan for financing refurbishments devised. The building at Mount Pleasant will also require a fair amount of investment in the next few years.
- Year to Date spend on current budget is showing an under-spend, however, this will probably not be the case at the final end of year figures.
- Income to date in current budget is showing less than anticipated, however, this should be favourably impacted when the Dinghy Park income appears in the accounts.

The Council discussed whether there were opportunities to obtain grants from Eastleigh Borough Council to fund some aspects of asset renewal. Cllr Cross confirmed that there could be money available through Section 106 Agreements and that local councils are asked to identify schemes, list their priorities and give an idea of likely costs.

Cllr Hand proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED that the budget be accepted. **CLERK**

Coronation Parade Improvements

226/52/16 Section 106 funds had been moved from another development to support the shortfall for this scheme. Eastleigh Borough Council will be communicating to residents what emerged from the consultation. Mrs Jobling said that she had requested the proposed trees at Coronation Parade were evergreens: this was refused. However, the Borough Council had offered to put in sockets for Christmas lights next to the trees: the Council agreed that this was

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desirable. With regard to the proposed railings, it was planned that a competition be organised in the local schools for the design of these.

Hamble Lifeboat Toilets

52/21/15 This was dealt with under Item 89/22/17.

CPF Storage Building Construction Project

477/111/16 The Project has over-run by 3 weeks, partly due to inclement weather. This has increased the cost of the Herras fencing. Unfortunately, there has been some vandalism on the site. The building itself is suffering from water ingress on the left hand side, which needs to be resolved along with the guttering and the ramp. Excess water will now run through a gulley into the car park, rather than through a soak away. There is soil at the back of the building and it needs to be removed. The Council asked whether there would be CCTV coverage of the site. Mrs Jobling confirmed there was CCTV coverage but it was of poor quality and an upgrade would be expensive. A duct had been constructed to the shed which will enable the running of a cable to connect the storage building with the shed alarm. Mrs Jobling confirmed that insurance cover had been organised, at no premium increase. Mrs Jobling thanked Cllrs Underdown and Cross for their help in monitoring the project.

Foreshore Waste Bins

360/91/16 Foreshore Waste Bins: prices of recycling bins would be sought. The Eurobins have been re-located.

To Authorise the Clerk to Deal With Correspondence relating to Council Matters, including

From Eastleigh Borough Council

92/22/17 Correspondence regarding Hamble Station Judicial Review Application. This was noted.

93/22/17 Correspondence regarding a Sports Facility Needs Assessment and Playing Pitch Strategy for the Borough. As part of the updating of Eastleigh Borough Council's Local Plan they have commissioned consultants to gather evidence for this strategy. Each local council has been asked to report their feedback by 10th March. Cllr Cross volunteered to work with office staff on this.

94/22/17 Correspondence regarding the Mayor's Charity Ball on 15th April 2017. The Mayor has requested that each Parish provide historical information to celebrate the Borough and its Parishes at the event. Cllr Underdown volunteered to provide information on Hamble-Le-Rice for the Mayor.

From Hampshire County Council

95/22/17 No correspondence had been received from Hampshire County Council.

Other Correspondence

96/22/17 Correspondence received from HALC regarding the Housing White Paper Consultation. It was agreed that the Council should study the paper and respond to the consultation. Mrs Jobling volunteered to look at the document and report back to the Council about the areas they should make comment on. **CLERK**

Exempt Business

97/22/17 Cllr Hand proposed, Cllr Underdown seconded, and all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matters to be discussed were as follows:

- Foreshore Toilets
- Dinghy Park Permit allocation

The meeting closed at 8.34 pm.