



**Brendan Gibbs MILCM**  
Clerk to the Parish Council.

## **Hamble-le-Rice Parish Council**



A Quality Parish Council

**Memorial Hall, High Street,  
Hamble-le-Rice, Southampton, SO31 4JE.  
Telephone: 02380 453422  
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**THE ANNUAL COUNCIL MEETING WILL BE HELD ON MONDAY 9<sup>th</sup> MAY 2016 IN THE  
COMMITTEE ROOM, ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS,  
HAMBLE-LE-RICE AT 7.30 PM**

**THIS MEETING IS OPEN TO THE PUBLIC**

### **A G E N D A**

**Prior to the meeting commencing all councillors should complete their acceptance of office declarations and have them countersigned by the Clerk to the Parish Council.**

1) Election of Chairman.

To receive nominations and elect a Chairman of the Council for the municipal year (2016-17)

2) Receive the Declaration of Acceptance of Office by the Chairman (or decide when it shall be received).

3) To receive apologies for absence.

4) Declarations of Interest and to receive and approve dispensations.

5) To accept the minutes of the Council Meeting held on the 25<sup>th</sup> April 2016.

6) Public Session.

7) Election of Vice-Chairman.

To receive nominations and elect a Vice-Chairman of the Council for the municipal year (2016-17).

8) Structure and membership of Committees and Working Parties for the municipal year (2016-17).

a) To consider and confirm the frequency of meetings for the remainder of the calendar year 2016.

b) To confirm the committee structure or consider any amendments including substitutes.

c) To agree the membership of the Committees and Working Parties for the municipal year (2016-17).

9) Elect a Chairman for each Committee:

a) Personnel Committee

b) Burial Ground Committee

10) Appointment of Parish Council representatives to other organisations (list previously circulated).

11) 52/21/15 Hamble Lifeboat Station Construction Project. To receive reports (*no decisions to be made at this meeting*).

12) To receive a report from the Internal Auditor regarding a recent parishioner enquiry concerning the replacement of the Hamble foreshore Public Toilets (*no decisions to be made at this meeting*).

13) Planning and Development Control.

- a) To consider any planning applications.
- b) To receive any Planning Decisions and Matters at Appeal.

14) Finance.

- a) To receive the May 2016 Orders for Payment.
- b) Parish Council Fixed Asset Register. To receive a report from the Clerk.
- c) Parish Council Insurance Policy. To receive a report from the Clerk.
- d) To receive an Internal Audit report for the period February 1st 2016 to March 31st 2016.

15) To consider Grant Applications received at 31<sup>st</sup> March 2016 not already dealt with:

- a) QEII Silver Jubilee Activities Centre Manor Farm Country Park.

16) To authorise the Clerk to deal with correspondence relating to Council matters including:-

- a) From Eastleigh Borough Council.
- b) From Hampshire County Council.
- c) Other correspondence.

17) Exempt Business - To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

At this meeting these matters are as follows:

A personnel issue concerning the Parish Council's Office Staff.

Date 4<sup>th</sup> May 2016

Brendan Gibbs Clerk to the Council

PLANNING APPLICATIONS

OBSERVATION DATE

There are NO planning applications to be considered.