

HAMBLE-LE-RICE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14th NOVEMBER 2016 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

Present

Cllr S Hand – Chairman
Cllr S Cohen – Vice Chairman
Cllr P Beach
Cllr M Cross
Cllr D Phillips
Cllr D Rolfe
Cllr S Schofield
Cllr I Underdown

Cllr I James (*joined the meeting at 8.15 pm after being co-opted*)
Cllr G Woodall (*joined the meeting at 8.15 pm after being co-opted*)

In Attendance

Mr B Gibbs – Clerk to the Council
Mrs J Symes – Assistant Clerk to the Council
Mrs J Panakis – Minutes Secretary
Mr S Jones, Countryside Service, Hampshire County Council

12 Members of the Public

To Receive Apologies for Absence

454/111/16 Apologies had been received from Cllr C Palmer and Cllr T Hughes.

Declaration of Interest

455/111/16 Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park, and the River Hamble. Cllr Hand declared a dispensation relating to the Foreshore and Dinghy Park, and membership of the Royal Southern Yacht Club. Cllr Cohen declared a dispensation regarding membership of the Royal Southern Yacht Club. Cllr Cross declared an interest in Planning. Cllr Beach declared a dispensation relating to the Foreshore and Dinghy Park

To Accept the Minutes of the Council Meeting held on 24th October 2016

456/111/16 Cllr Underdown proposed, Cllr Rolfe seconded, all agreed and IT WAS RESOLVED to accept the minutes of the Council meeting held on 24th October 2016 as a true record. They were then and signed by the Chairman.

Hamble-Le-Rice Parish Council Footpaths

457/111/16 Cllr Underdown had prepared a comprehensive Footpath Report. Cllr Hand proposed, Cllr Cohen seconded, all agreed and IT WAS RESOLVED that the recommendations in Cllr Underdown's report be accepted by the Council. **CLERK**

Chairman's signature

date.....

458/111/16 Mr Sam Jones from Countryside Services, Hampshire County Council spoke to the Council about his responsibilities in his capacity as Area Access Manager for South Hampshire. He is responsible for two themes within Countryside Services: access and land management. There was approximately 3,000 miles of Rights of Way in Hampshire and the Countryside Service worked with local communities, user groups and Parish Councils in order to be kept informed of local issues as they arose. The main problems were signage, litter and overgrown vegetation. The Countryside Service will be communicating with Parish Councils soon asking whether their priorities for their footpaths had changed since last year's report. Currently the Service is liaising with Natural England regarding the English Coast Path and it was aware that locally there is a query how the path should cross the River Hamble.

Public Session

459/111/16 Two representatives from Foreman Homes spoke to the Council about future plans to submit a Planning Application for building development in Satchell Lane for 50 dwellings.

460/111/16 A representative from Hamble Club Football Club updated the Council on their facilities and brought up several issues including their application for a Liquor Licence; signage; the generator they had purchased; the possibility of promotion to the Wessex Premier League and what implications this would have for the Club and the terms of their lease to use the Parish Council's land. Councillors responded giving advice where appropriate. The Chairman and the Clerk would meet to discuss the issue of signage to the sports facilities. **CLERK**

The above representatives of these organisations left the meeting at 7.30 pm

Planning and Development Control

To consider any Planning Applications

461/111/16 *F/16/79307 First floor extension over existing garage, first floor extension to rear of dwelling and permeable paving for parking: Watermans Cottage, School Lane, Hamble-le-Rice, Southampton SO31 4JD.*

Cllr Underdown proposed, Cllr Phillips seconded and the majority agreed (Cllr Cross abstained and Cllr Cohen declared a personal interest in the application) and **IT WAS RESOLVED** that the decision be left to the Planning Officer. **CLERK**

462/111/16 *T/16/79390 Felling of 1 no Beech, 1 no. Holme Oak and 1 no. Conifer: 6 Copse Lane, Hamble-le-Rice, Southampton SO31 4QH.*

Cllr Underdown proposed, Cllr Rolfe seconded and the majority agreed (Cllr Cross abstained) and **IT WAS RESOLVED** that the decision be left to the arboriculturist, stating that the Parish Council wanted as many mature trees as possible retained in the Parish and that they should not be felled unless necessary. **CLERK**

463/111/16 *F/16/79397 Single Storey extension to rear: 23 Westfield Close, Hamble-le-Rice, Southampton SO31 4LG.*

Cllr Underdown proposed, Cllr Cohen seconded and the majority agreed (Cllr Cross abstained) and **IT WAS RESOLVED** that the decision be left to the Planning Officer. **CLERK**

Chairman's signature

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464/111/16 *N/16/79460 Notification of intent: Fell 2 no Sycamore trees (T1 and T2), Barclays Bank, St Andrews Building, High Street, Hamble-le-Rice, Southampton SO31 4JE.*

Cllr Underdown proposed, Cllr Cohen seconded and the majority agreed (Cllr Cross abstained) and IT WAS RESOLVED that the decision be left to the arboriculturist. **CLERK**

465/111/16 *F/16/79427 First floor rear extension: Crosstrees, 78a Satchell Lane, Hamble-le-Rice, Southampton SO31 4HL.*

Cllr Underdown proposed, Cllr Schofield seconded and the majority agreed (Cllr Cross abstained) and IT WAS RESOLVED that the decision be left to the Planning Officer. **CLERK**

466/111/16 *L/16/79408 Listed Building Consent: Replacement of existing staircase, removal of stud partition and insertion of new wall: King and Queen, High Street, Hamble-le-Rice, Southampton SO31 4HA.*

Cllr Underdown proposed, Cllr Cohen seconded and the majority agreed (Cllr Cross abstained) and IT WAS RESOLVED that the decision be left to the Planning Officer. **CLERK**

467/111/16 *O/16/79449 Outline: Construction of 5 no. 4/5 bedroom detached dwellings, following demolition of existing dwelling (access only to be considered): Creek Cottage, 58 Satchell Lane, Hamble-le-Rice, Southampton SO31 4HL.*

Cllr Cohen proposed, Cllr Phillips seconded and the majority agreed (Cllr Cross and Cllr Underdown abstained) and IT WAS RESOLVED that the Parish Council objected on the grounds of access and over-development and requested that should the officer be minded to approve the application that it be referred to the Local Area Committee. **CLERK**

To receive any Planning Decisions and Matters at Appeal

468/111/16 Information on planning decisions was circulated with the papers: this information was noted.

Parish Councillor Vacancies

469/111/16 Four applications had been received for the two vacancies on the Parish Council.

Mr Iain James, Mr Nigel Bevis, Mr Grant Woodall and Mr Edward Giles each spoke to the Council in support of their applications.

Exempt Business

470/111/16 The Chairman proposed, all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matter to be discussed is as follows: co-option to the two vacancies for Parish Councillors.

Exempt business commenced at 8.02 pm and ended at 8.15 pm.

Following a secret ballot Cllr Hand Proposed and Cllr Phillips seconded, all agreed, and IT WAS RESOLVED that Mr Grant Woodall and Mr Iain James be co-opted to the two vacancies for Parish Councillors.

Chairman's signature

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Mr Woodall and Mr James then signed the Declaration of Acceptance of Office and joined the meeting.

Finance

471/111/16 To receive Orders for Payment for November 2016. The payment to County Locksmiths for £171 was queried: this was for both padlocks and keys. Cllr Underdown proposed and Cllr Hand seconded and all agreed and IT WAS RESOLVED that the Orders for Payment for November 2016 be accepted. **CLERK**

472/111/16 To receive a report from the Clerk on Budget and Charges for 2016. The Clerk said that he had prepared this document from the present year's budget figures (period ending 30th September 2016) to give a starting point for discussions.

The document did not factor in any staff salary increases or the increase in pension contributions next year. The Clerk clarified queries around the HYPE contribution and the Festive Lights budget. The Chairman would be discussing this further with the Clerk: the Clerk requested that the Councillors studied the document which would be discussed more fully at the next meeting. The Clerk reminded the Councillors that costs incurred by the Council as a result of the Lifeboat Station extras continued to be un-budgeted.

473/111/16 To receive a report from the Clerk on the Precept for 2017/18. The Clerk said that although the precept had not increased in several years. The Chairman and the Clerk would be discussing this further: the precept had to be demanded by the end of January 2017.

Hamble-Le-Rice Parish Council 2017 Meeting Dates

474/111/16 The Clerk had drafted a schedule of meeting dates for 2017 which were organised for the second and fourth Mondays of each month. The Annual Parish Assembly was the only date which needed to be allocated and the Clerk had scheduled this for the earliest day it could be held: 1st March 2017. Cllr Cohen commented that the Annual Parish Assembly would be a suitable event at which to report on the Neighbourhood Plan to Parishioners, however, she would be away on that date. The Council agreed the schedule of regular meeting dates for the Parish Council: the date for the Annual Parish Assembly would have to be changed to allow Cllr Cohen to be present. **CLERK**

Donkey Derby Field Allocations 2017

475/111/16 The Clerk had circulated a table of the requests for use of the Donkey Derby Field in 2017, together with some draft regulations on its use. The Clerk explained that the Parish Council was only able to allocate 28 days each year for parking use under permitted development rights. The applications for 2017 amounted to 35 days, and this did not include the Parish Council's community days. Following discussion the Clerk was directed to re-instate the six Parish Council community days in the list and asked to communicate with the Commodore of the Royal Southern Yacht Club about their projected requirements (as they had requested a significant number of days) requesting that alternative arrangements be considered. The Council felt that use of the Field for the events proposed by the Hamble River Sailing Club; the River Raid; Festival of Food; the Royal Southern Yacht Club Christmas Fair and the Round the Island race days could be approved. The Clerk referred to the draft Terms and Conditions of use of the Field, which he had prepared owing to the problems experienced with the letting of the Field (gate key not being returned, gates left open, etc.). It was agreed that this would be discussed more fully at the next meeting. **CLERK**

Chairman's signature

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French Market – Hamble Foreshore Car Park (22 July 2017)

476/111/16 The Parish Council had received a request to use the Hamble Foreshore Car Park on 22nd July 2017 in order to hold a French Market. This event will almost certainly require another day's parking at the Donkey Derby Field.

Cllr Underdown proposed and Cllr Hand seconded and all agreed and IT WAS RESOLVED that this request be approved. **CLERK**

College Playing Fields Storage Building Construction Project

477/111/16 The Clerk informed the Council that he had paid the 30% deposit for this project and it was hoped that work would commence in mid-January 2017

Hamble Lifeboat Station Construction Project

52/21/15 Cllr Hand reported that the Trustees were waiting for a quote from the contractors they hoped would do the tiling.

Reports from the Clerk

205/61/13 Path from Well Lane to Marina Drive: there was no further update on this.

275/71/15 Hamble Footpath 5. There was no further update on this.

233/52/16 A Neighbourhood Plan for Hamble-Le-Rice: Cllr Cohen reported that she had drafted the formal letter to Eastleigh Borough Council for the Chairman to agree and sign. Once this had been despatched to the Borough Council, grants to fund the work for the Neighbourhood Plan could be applied for and a profile for the Plan on the Web organised (a domain name and start Facebook and Twitter accounts).

239/52/16 A Mobile Phone Mast on the Council's Property: there was no further update on this.

360/91/16 Foreshore Waste Bins: decision to be deferred to the next meeting. **CLERK**

428/101/16 Hamble Foreshore Dinghy Park: Cllr Cohen reported that it had been difficult to co-ordinate a meeting with the members of this working Party. It was hoped to convene a meeting shortly.

To Authorise the Clerk to Deal with Correspondence relating to Council Matters, including

From Eastleigh Borough Council

478/111/16 Correspondence had been received from Diccon Bright of Eastleigh Borough re the Coronation Parade consultation: this had been circulated to Councillors.

From Hampshire County Council

479/111/16 Notification of Public Consultation on revisions to the Hampshire Statement of community Involvement. This was noted.

480/111/16 Hampshire Pride LGBT Newsletter. This was noted.

Chairman's signature

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Other correspondence

481/111/16 From Natural England on the English Coastal Path. Cllr Underdown mentioned that The Clerk was the contact for Natural England on this matter, however, as the Clerk had resigned, he was happy to liaise on this matter until a new Clerk was appointed.

Cllr Underdown was thanked for volunteering to do this.

482/111/16 From HALC – November 2016 bulletin on national developments and meetings. This was noted.

483/111/16 From HALC regarding the Parish and Town Council Consultation Workshops in September 2016. This was noted.

484/111/16 French Market in Hamble-Le-Rice in 2017. This was dealt with under Item 476/111/16.

485/111/16 Southern Water’s autumn 2016 Newsletter. This was noted.

The meeting closed at 9.14 pm.