

## HAMBLE-LE-RICE PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 9<sup>TH</sup> APRIL 2018 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

#### PRESENT:

Cllr S Cohen – Chairman  
 Cllr S Schofield – Vice Chairman  
 Cllr P Beach  
 Cllr M Cross  
 Cllr A Thompson  
 Cllr I Underdown

#### **In Attendance**

Mrs J Symes, Deputy Clerk  
 Mrs J Panakis – Minutes Secretary  
 1 Member of the public

#### **To Receive Apologies for Absence**

**101/41/18** Apologies for absence were received from Cllr S Hand, Cllr J Dajka, Cllr G Woodall, Cllr D Rolfe and Cllr D Phillips.

#### **Declaration of Interest**

**102/41/18** No declaration of interest was made in relation to the items on the Agenda for the meeting.

#### **To Accept the Minutes of the Council Meeting held on 12<sup>th</sup> March 2018**

**103/41/18** Cllr Underdown proposed, Cllr Schofield seconded, all agreed, and IT WAS RESOLVED that the Minutes of the Council meeting held on 12<sup>th</sup> March 2018 be accepted as a true record. The Minutes were then signed by the Chairman.

#### **To Accept the Exempt Minutes of the Council Meeting held on 12<sup>th</sup> March 2018**

**104/41/18** Cllr Underdown proposed, Cllr Schofield seconded, all agreed, and IT WAS RESOLVED that the Exempt Minutes of the Council meeting held on 12<sup>th</sup> March 2018 be accepted as a true record. The Minutes were then signed by the Chairman.

#### **Public Session**

**105/41/18** The Chair of The Friends of Hamble Primary School, spoke to the Council in support of a grant application. The grant was specifically for Year 5 pupils at Hamble Primary School to arrange an event to introduce the children to sailing. The tuition will be provided by Hamble River Sailing School, at a subsidised cost. This initiative started last year, and it was a great success with the children and it was hoped that sufficient funds could be raised each year to provide this opportunity to each new group of Year 5 children. The Royal Southern Yacht Club had agreed to give a grant of £500, but a further £400 was required to ensure the initiative was financially viable. local companies had also been approached for funding, with some success.

Chairman's Signature: ..... Date: .....

**Community**

**106/41/17 Friends of Hamble Primary School** Cllr Cohen thanked The Chair of Friends of Hamble Primary School for the information supporting the grant application and commented that this initiative was of particular interest to the Council as it educated children about water safety.

Cllr Underdown proposed, Cllr Cross seconded, all agreed, and IT WAS RESOLVED that the Council in accordance with its powers under Section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of £400. **CLERK**

Cllr Cohen requested that an article on the event be produced by some of the children for the Parish Magazine, with first right to publish and that the applicant provides the Council with some feedback regarding their experience of their grant application process. The Council will be replacing the play equipment at Bartlett's Field and it was hoped that the Friends of Hamble Primary School could provide some input when the consultation process on this was organised. applicant confirmed a willingness to support the Council in all respects.

*7.18 pm The applicant left the meeting*

**107/41/18 Crime Statistics** Councillors expressed disappointment that Sgt Moss was not present at the meeting to talk to the report, which was noted. The Council felt it would have been useful to have national statistical information in order to make comparisons. The priorities identified in the report (Tutor Close, water safety at Hamble Pier and speeding issues) were endorsed. It was also agreed that the Police would be asked to include some other specific areas where concerns were raised by Councillors. The Council decided they would like the Clerk to request that the new Sgt at Hedge End attend a Council meeting. **CLERK**

**108/41/18 Hamble Library and Community Hub – The Mercury** The Deputy Clerk reported that there had been progress on this initiative concerning some of the practical issues. Cllr Cross advised the owner of the Indian restaurant had given verbal agreement that the restaurant had no problem with parking in front of it during the day. A Management Agreement, which could be tailored according to the requirements of The Mercury, had been obtained. Visits had been made to three, local, comparable initiatives by the Mercury Working Group: the initiative at Weston was possibly the closest to that which was envisaged at Hamble. Arrangements will be made for local volunteers to visit Weston to give them a better idea of how the Hamble Community Hub might operate. The Deputy Clerk suggested that Councillors might also be interested in visiting Weston themselves to see it in operation. The suggestion to name the Hub "The Mercury" had been received with enthusiasm by the Mercury Old Boys Association.

Cllr Cohen proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the Council agreed in principle to the development of a Management Agreement for the future of The Mercury.

**109/41/18 Appointment of Community Pay Back**

Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the Council appoint the Hampshire and Isle of Wight Community Rehabilitation Company Ltd once a month at £85 per day to undertake a range of activities. **CLERK**

Chairman's Signature: ..... Date: .....

**110/41/18 Clerk's Report** The following items were considered:

- 1 The increase of 1.8% in gas prices for 2018/19 was noted.
- 2 Cllr Underdown proposed, Cllr Beach seconded, all agreed, and IT WAS RESOLVED that the Council approved the appointment of occupational health consultants to undertake specialist work station assessments at a cost of £550 plus VAT. **CLERK**
- 3 Cllr Schofield proposed, Cllr Cohen seconded, all agreed, and IT WAS RESOLVED that Hugo Fox be appointed to set up the new website at a cost of £895 plus VAT. **CLERK**  
*7.46 pm Cllr Beach declared an interest in the next item and left the meeting*
- 4 Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the Council contracted with The Beach Hut Café (Mr R Beach) to undertake cleaning of the Foreshore Toilets for the sum of £3,900 pa. **CLERK**

*7.47 pm Cllr Beach returned to the meeting*

- 5 Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the contract with Carerra be increased by £101.66 per month for 2 additional pc/laptops and an additional telephone. **CLERK**
- 6 Cllr Schofield proposed, Cllr Cohen seconded, all agreed, and IT WAS RESOLVED that the Council noted the payment of £546.53, authorised by the Clerk, for a historic HMRC payment. **CLERK**
- 7 The Council noted that £4,500 of Council reserves needed to be earmarked for the purchase of office furniture to ensure that they were compliant, in future, with all disability legislation. **CLERK**

**Resources, Committees and Governance**

**111/41/18 Payments, Reconciliation and Account Information** Cllr Cohen thanked the Finance working Group for their efforts in making financial information easier for Council members to understand. The Deputy Clerk reported that the Petty Cash Reconciliation amounted to £87.33 and had been signed off by Cllr Underdown. The Bank Account Reconciled to £84,334.57: this was signed off during the meeting by Cllr Beach. Accounts information presented was noted. **CLERK**

**112/41/18 Asset Register Update** Cllr Underdown proposed, Cllr Cross seconded, all agreed, and IT WAS RESOLVED that the updated Asset Register be approved. **CLERK**

**113/41/18 Minutes and Resolutions from the Asset Management Committee Meeting**  
3rd April 2018 These minutes were noted: Cllr Cohen thanked the Committee for their work.

**114/41/18 Exempt Business** To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act. Cllr Cohen proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matter to be discussed was as follows: Appointment of Administrative Assistant

*The meeting closed at 8.01 pm.*

Chairman's Signature: ..... Date: .....