

## HAMBLE- LE- RICE PARISH COUNCIL

**MEETING** PERSONNEL COMMITTEE  
**VENUE** Roy Underdown Pavilion, Hamble  
**DATE** Tuesday 20<sup>th</sup> July 2018  
**TIME** 9.00 am

**PRESENT** Councillors; Beach (Chair), Cohen and Underdown Clerk  
Members of the public 0

**1a Apologies for absence**  
Hand, James

**1b Declarations of Interest in items on the agenda**  
None were declared

**1c. Requests for dispensations**  
None were required

**2.**

**Minutes of the Personnel Committee 22<sup>nd</sup> May 2018**

Proposed: Councillor Cohen      Seconded: Councillor Underdown

**RESOLVED:** that the minutes of the meeting were approved and signed by the Chairman

**3. Public Participation**  
None

**4 Recruitment of Groundsman**

The Committee discussed a range of recruitment options and concluded that they would wish to recruit a new staff member based on broadly similar terms with the option of finding a person able to work weekends and potentially early evenings to cover locking up issues at different sites. It was agreed that the Clerk would revise the role profile and work with Cllr Beech and the Head Groundsman to develop a recruitment timetable. The Clerk was also asked to explore further the option of an apprentice as this was something the Committee was keen to consider.

Proposed: Councillor Beech      Seconded: Councillor Cohen

**RESOLVED:** that the Council seeks a replacement grounds man and advertises the role as soon as possible.

**Exempt Business.**

The Committee moved to exempt business to discuss Job Evaluation and the Annual Pay Review for 2018/19.

Signed  
Chairman

Date